
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 NOVEMBER 2024
REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES

1. WORKS REPORT

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report provides information regarding works undertaken during the given period for operational and capital works.

Report

The Works Report (**Attachment No. 1**) for the period 30 September to 1 November is presented to Council for information.

Financial Implications

Council has provision for these services in its Operational Budget.

Legal and Regulatory Compliance

Local Government Act 1993
Roads Act 1993

Risk Management Issues

Nil

Internal/External Consultation

Nil

Attachments

1. Works Report (**Attachment No. 1**).

RECOMMENDATION

That the information be noted.

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REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES

2. PROPOSED INITIATIVE FOR FREE COLLECTION OF PROCESSED FOGO COMPOST

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	3.1.5 Reduce waste to landfill through effective and efficient domestic waste and recycling services to the community

Executive Summary

Council proposes a one-month initiative offering residents a free collection of up to 1 cubic meter (one trailer load) of processed FOGO compost. This material is suitable for use in gardens and lawns, encouraging responsible domestic waste management and sustainability within the community.

Report

Council is committed to promoting and providing education on FOGO waste including the correct material that can and cannot be placed into green bins. Additionally, Council is keen to promote the benefits of utilising our green bins. To work to these goals, Council proposes a free collection of FOGO compost to all residents to use on their gardens and lawns. The details of the initiative are provided below.

- Each household in Narromine, Trangie, and Tomingley can collect one cubic meter (or one standard trailer) of processed FOGO compost at no cost.
- Residents can collect the compost from:
 - Narromine Waste Facility, Gainsborough Road, Narromine
 - Trangie Waste Facility, Saleyards Road, Trangie
 - Tomingley Transfer Station, Gundong Road, Tomingley
- The initiative will run for one month from mid November.
- The compost giveaway is strictly for domestic use; residents can use trailers, utes, or bags to transport the compost.
- Residents must load the compost themselves from the waste depots.

The key benefits of the project are:

1. Residents can enhance their gardens and lawns with high-quality compost, promoting healthier plants and landscaping.
 2. This initiative will highlight the benefits of FOGO compost, encouraging more residents to participate in FOGO recycling efforts.
 3. The program will serve as an educational opportunity, increasing awareness about responsible waste management practices and the importance of composting.
 4. By using the compost produced from what goes in the green bin, we collectively divert waste from landfill, contributing to a more sustainable community.
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**2. PROPOSED INITIATIVE FOR FREE COLLECTION OF PROCESSED FOGO COMPOST
(Cont'd)**

To maximise participation and community engagement, Council will promote the initiative through:

- Social media platforms
- Signage at local waste facilities
- Advertisements in the local newspaper

This initiative is currently being promoted by Dubbo Regional Council and is heavily promoted on radio stations and social media. Starting this process in November will help Council to take advantage of the current promotional material.

Financial Implications

The total estimated cost for the program is \$10,000, funded through the waste management fund.

Legal and Regulatory Compliance

Local Government Act 1993

Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act)

Risk Management Issues

Nil

Internal/External Consultation

Significant external consultation as mentioned above.

Attachments

Nil

RECOMMENDATION

That Council allocate the necessary funds from the Waste Fund's operational budget to support the FOGO Education and Responsible Waste Management Initiative and commence the project in mid-November.

3. CEMETERY MASTER PLAN

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report provides information about the proposed cemetery master plan and the proposed community engagement strategy.

Report

Narromine Cemetery, established in the late 19th century, is a significant historical site for the local community. It serves as the final resting place for early settlers, Indigenous peoples, and notable figures who contributed to the development of the Narromine region. The cemetery embodies the cultural and social evolution of the area, showcasing a variety of burial practices, architectural styles, and memorials that tell the stories of those interred.

Recognized as a locally listed heritage item, Narromine Cemetery holds immense historical and cultural value. This designation reflects its importance as a site of memory and identity for the community, preserving the legacy of those who came before us. The cemetery's unique features and historical significance warrant careful consideration in all future planning and development.

Over the years, the cemetery has expanded in size and complexity, reflecting demographic changes within Narromine. Many headstones and monuments demonstrate craftsmanship and artistic styles that provide insights into the historical context of their era, making the cemetery both a place of remembrance and an outdoor museum of local heritage.

Council has allocated funds in the current financial year for the installation of new toilet facilities at the cemetery. To determine the most suitable location for these facilities, a concept master plan has been developed. We propose to place this master plan on public exhibition from late November to mid-January, allowing the community to review the plans and provide valuable feedback. The master plan will serve as a guiding document for future priorities, placements, and planning for various aspects of the cemetery. Although no funds are currently allocated for the planned works beyond the toilet facilities, the master plan will assist in budget preparation for future years.

The draft of the concept master plan is included in **Attachment No. 2**.

It is worth noting that due to the heritage listing of the site, the Narromine Local Environmental Plan (LEP) will need to be considered prior to any works occurring on-site to determine whether Development Consent is required (Narromine Local Environmental Plan 2011 – Schedule 5 Environmental Heritage - item I20).

3. CEMETERY MASTER PLAN (Cont'd)

In addition to the capital projects at the cemetery, Council has conducted a review of the remaining space. Over the past ten years, records indicate that an average of 42 individuals are either buried or cremated and placed in the Narromine cemetery each year. Of these, approximately 8 are cremations placed within the Monumental Niche Wall, while around 34 are traditional burials. The majority of burials occur in the new lawn section, although some plots remain available in the older section.

Currently, there are approximately 588 developed plots available in the new headstones section. With future expansion planned for both this section and the currently grassed front section, an additional 680 graves are expected to become available. The monumental section currently offers around 150 available grave plots. The estimated grave expansion numbers are shown in Figure 1.

In total, after expansion, there will be space for 1,418 plots. Based on a conservative estimate of 36 burials per year, the cemetery is projected to have an estimated remaining life of up to forty years. Council should review this data in ten years to ensure its accuracy and consider plans for acquiring nearby land as necessary.



Figure 1: Estimated headstone spaces available after development

3. CEMETERY MASTER PLAN (Cont'd)

Financial Implications

The Master Plan will influence future budgets, but no immediate financial implications are expected from the plan itself. Implementation will occur as funding becomes available in the future.

Legal and Regulatory Compliance

Local Government Act 1993

Heritage Act 1977

Narromine Local Environmental Plan 2011

Risk Management Issues

The following should be considered:

- Stakeholder engagement
- Cultural sensitivity
- Environmental management
- Heritage preservation

Internal/External Consultation

The master plan will be placed on public exhibition to allow input from the community.

Attachments

- Draft Cemetery Master Plan (**Attachment No. 2**)

RECOMMENDATION

1. That Council endorse the draft Cemetery Master Plan and place it on public exhibition from late November 2024 until January 15, 2025.
2. That a report is presented to Council in early 2025 to consider any written submissions and adopt the Cemetery Master Plan.

Melanie Slimming

Director Infrastructure and Engineering Services

WORKS REPORT

Water and Sewer

The warmer weather in October has resulted in the team putting the Narromine Water Treatment Plant (WTP) into “Summer” operational mode to meet the increased demand for treated water. The plant is operating for longer hours to ensure the town reservoirs remain full.

The team has been busy finalising the northern booster pump station to provide higher pressure water to the northern side of Narromine. The booster station will be completed in the next month and will help to maintain and balance water supply to customers even during peak demand periods. All pipework is now connected, with only the electrical connection and generator to be installed.



Figure 1: The northern water booster pump station is nearing completion

Council is actively collaborating with the Department of Climate Change, Energy, the Environment and Water (DCCEEW) to secure funding for the proposed water treatment plant. In October Council submitted two finalised Options Papers (Water Security and Water Quality) to the Department for review. Upon successful review of the reports Council is anticipating approval of funding to commence concept design on the Water Treatment Plant.

In October, Council completed the draft of its annual water quality review internally, traditionally handled by consultants. This approach resulted in savings of approximately \$7,000. The report assesses water quality across Narromine, Tomingley, and Trangie over the past 12 months. Importantly, no major breaches or concerns were identified during this period. The finalised report will be submitted to Council.

Water and Sewer (Cont'd)

Council hosted the Murray Darling Basin Authority and other federal agencies in mid-October for a site visit to the Narromine WTP and the Narromine Irrigation Pumping site. The visitors were interested to see Council's facilities and gain an appreciation of the importance of water to our agricultural town.

Additionally, Council had a meeting with DCCEEW regarding the ongoing project for Macquarie-Wambuul Water Security. This meeting talked through the five proposed options the Government are investigating to improve water security for towns between Burrendong Dam and the Macquarie Marshes. There are several upcoming community information sessions in Warren and Dubbo between the 13th -15th of November.

NetWaste Clean-Up

The annual NetWaste Clean-Up event for 2024 took place on October 10th at both the Trangie and Narromine waste depots. In Narromine, the event saw strong participation, with 22 residents taking part while only 1 resident attending the Trangie day. A total of 7,407.5 kg of waste was collected, marking a notably higher volume compared to other participating councils. All collected materials were safely removed from the site and transported offsite for appropriate disposal.

A breakdown of the materials collected in Narromine during the Household Chemical Cleanout includes:

- 28% water-based paints
- 15% propane gas cylinders
- 12% oil-based paints

This event is a key initiative in promoting safe disposal practices and environmental sustainability within the region. In Narromine, the chemical cleanout provided residents with a vital service, enabling them to dispose of hazardous substances that could otherwise pose risks to health and the environment. The feedback from residents has been positive, with many praising the initiative for making it easier to dispose of dangerous materials safely.

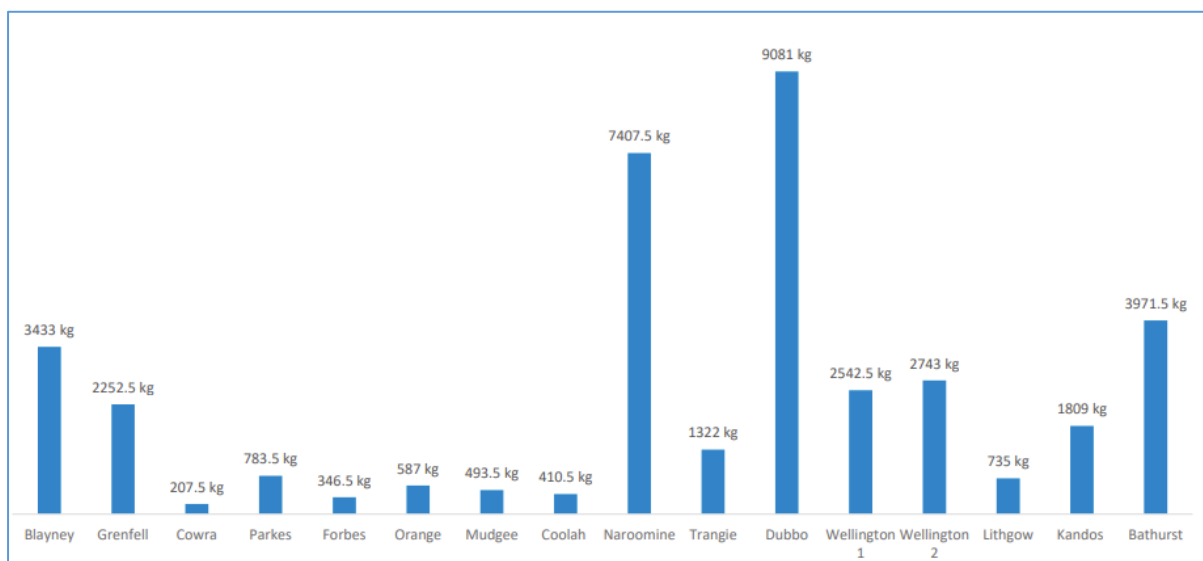


Figure 2: Volume of Material received from each participating site

NetWaste Clean-Up (Cont'd)

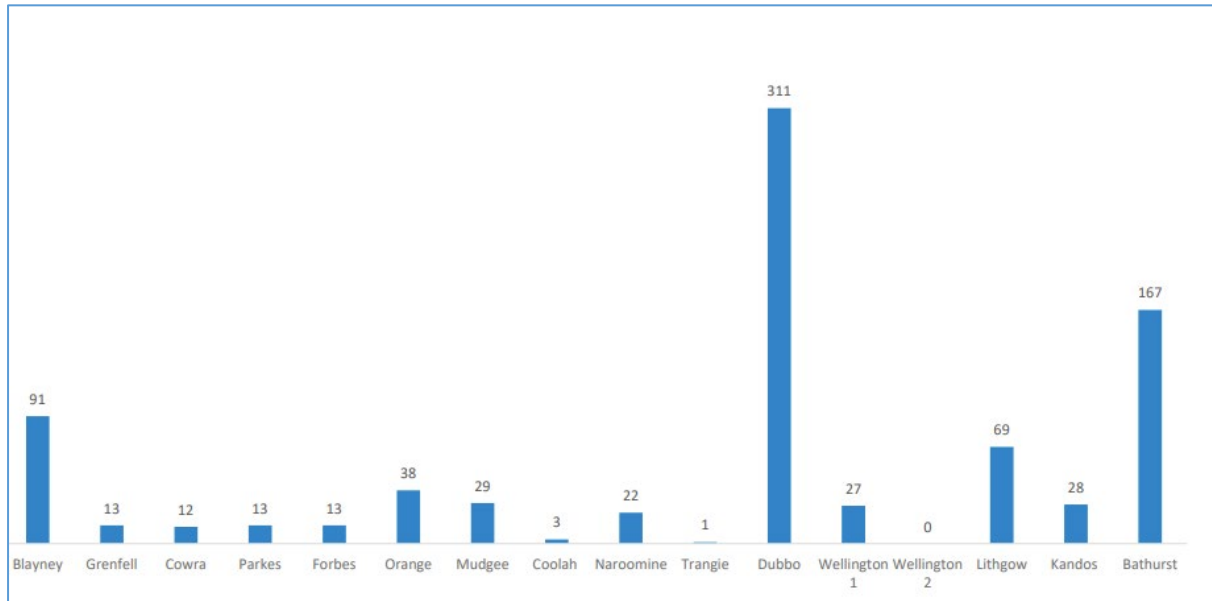


Figure 3: Number of attendees per participating site

Garage Sale Trail

Council has partnered with Garage Sale Trail, an Australian initiative designed to raise awareness about waste and promote the reuse of items. As Australia's largest second-hand treasure hunt, Garage Sale Trail features over 3 million pre-loved items available for sale over two weekends.

At the time of writing, we have 12 registered sales, and the community has really gotten involved. It's great to see this initiative take off and encourage the reuse of items. The first weekend will be held on the 9-10th of November, with the second weekend to be held on the 16-17th of November.

Wetlands Turf Installation

Turf installation has been successfully completed at the Narromine Wetlands, specifically on the main BBQ viewing platform, by Council's Parks and Gardens team. This final enhancement makes the area a welcoming spot for barbecues or a tranquil place to enjoy the beautiful wetlands. The new lawn is supported by a subsurface irrigation system, ensuring it remains lush and inviting for community members to gather and appreciate the natural surroundings.



Figure 4: Lawn has been installed at the Wetlands viewing platform

Dundas Park Toilets

The new toilets at Dundas Park are complete. These toilets are now fully operational and replace the old and dated toilets located at the pool entrance. The external pool toilets will now be permanently closed and when budget allows will be fully decommissioned and removed. The internal pool toilets will not be impacted.

Signage will be placed on the old toilets to direct traffic to the new toilets. At the completion of the Northern Drainage project, a car park will be sealed at the entrance to Dundas Park, next to the newly constructed toilets to provide a safe and aesthetically pleasing stopping area for travelling and local visitors.



Figure 5: The new toilets at Dundas Park are complete and ready for use!

Mini Loader

In October Council received delivery of a “mini loader”. This machine comes with a number of attachments including a bucket and auger. This machine should help our crews complete jobs more efficiently and safely. Keep an eye out for the team as they are working around town!



Roads

In October, the Mayor and the Director of Infrastructure and Engineering Services from Council attended a Strategic Planning Workshop organised by Transport for NSW. This event aimed to influence the strategic direction of transport planning and is expected to impact future government grants and budgets.

Council's representatives engaged in a series of workshop sessions, contributing valuable insights on key themes and challenge areas to ensure that the Narromine Region is well represented in the final plans. These plans are currently open for public consultation on the Transport for NSW website, and both Councillors and community members are encouraged to submit their feedback.

Roads (Cont'd)



Figure 6: Mayor Ewen Jones and Transport for NSW Representatives at the recent strategic planning workshop

The kerb and gutter project on Fourth Avenue is now complete with the final seal applied in October. The seal was delayed to allow the new works to thorough dry out, ensuring a solid and reliable base that will enhance the longevity and durability of the road for years to come.



Figure 7: The kerb and gutter work in Fourth Avenue was sealed in October

Roads (Cont'd)

Heavy patching on Eumungerie Road was undertaken by a contractor in late October with over 7,000m² being heavy patched. The sealing works started in early November with over 60,000m² due for sealing. These much-needed repairs will help improve the road condition for all vehicles, however, full rehabilitation of the road is needed and Council continues to work with the State Government to find funding opportunities.



Figure 8: Heavy Patching on Eumungerie Road

Council undertook some shoulder works on Tullamore Road to assist with widening the road. The road is scheduled for a full rehab in mid-2025.

Work on Enmore Road in Trangie is ongoing, and while a section of the road is ready for sealing, Council has decided to postpone this work until after harvest. This decision aims to minimise disruption for trucks and ensure that the seal is applied under optimal conditions for maximum durability.

Roads (Cont'd)



Figure 9: Road Upgrades on Enmore Road are continuing

Maintenance works have been completed on the following roads:

- Papworth Lane (Narromine)
- Back Tomingley West Road (Tomingley)
- Ewenmar (off Collie Road)
- Merrinong Road (Trangie)
- Curringtons Road (Tomingley)

Works are continuing on:

- Pineview Road (Narromine)
- Newhaven Road (Trangie)
- Hamiltons Road (Narromine)
- Frecklington's Crossing (Narromine)
- Backwater Road (Narromine)

Improvements have been completed on Euromedah Road, where a stock grid has been removed. A new culvert has been installed, providing a smoother and safer driving experience for all users. Since the existing stock grid functioned as a culvert, Council ensured that drainage was not adversely affected by its removal.

Roads (Cont'd)



Figure 10: An old stock grid was replaced on Euromedah road with a large culvert

Works are continuing on Momo Road where a new culvert is being installed at the bottom of the deep creek. The new culvert should ensure the creek is passable in up to a one-in-twenty year flood event and remains in good condition after larger flood events. The works are expected to be complete by the end of November. The works are funded from a Local Government Grant as part of the Flood Funding resilience works.



Figure 11: The construction of a culvert network on Momo Road is progressing

Northern Drainage Project

Council has awarded the tender for the Northern Stormwater Drainage project, with construction set to begin in early January and scheduled for completion by May 2025. In the coming month, communication will be sent to the school and residents to keep them informed about the project.

This major initiative, funded through Resources for Regions, aims to significantly alleviate stormwater issues around Dundas Park and along the Mitchell Highway. The project involves installing 900mm diameter stormwater pipes along the western side of Meryula Street, creating a direct outlet to the river. Additionally, it will include a gross pollutant trap designed to capture solids and debris, preventing them from entering the waterway.

Enmore Street, Trangie – Drainage Project

Enmore Street (Trangie) has historically faced drainage issues due to its flat topography, leading to persistent water accumulation and ponding both during and after rain events. Council has released a request for quotation for the construction of swale drains and driveways along Enmore Street. This work should improve drainage and water flow and reduce water ponding. This system will feed into the recently constructed open drain on Mungery Street, further improving water management in the area. It is anticipated that this important project will be delivered within the current financial year.

Speed Limit Changes – Tomingley Road

Earlier in 2024, Council and Transport for NSW conducted a review of the speed limit on Tomingley Road between the edge of town and Gainsborough Road. Based on their assessment, Transport for NSW recommended establishing an 80 km/h "transition" speed zone. This proposal received endorsement by Council's Traffic Committee and has now been approved by Transport for NSW. New signage is scheduled for installation in November.

The 80 km/h speed zone will begin at the current change point from 50 km/h to 110 km/h, located just past the cemetery, and will extend to the southern side of Gainsborough Road. This adjustment aims to enhance safety within the township and at the Gainsborough Road intersection, which is heavily utilised by trucks and other large vehicles.

Council Chamber Roof Replacement – Project Update

Council has secured grant funding through the Local Roads and Community Infrastructure Program (Round 4) for the replacement of the Council Chamber roof. The tender is currently advertised.

DRAFT — Narromine Cemetery Master Plan



Existing rainwater tank to be removed.

Gate and road upgrade, to become main access point to cemetery.

Tree installation along Nellie Vale Road

Nellie Vale Road

Road upgrade to dual lane access

New toilets

New carpark

New tree plantation

Headwall expansion

Expansion of irrigation system and lawn planting. Future Monument wall

Car Park (Old Section)

Baby Grave fencing and vegetation improvements

Other:

Replacement of Curra-jong Trees throughout the cemetery.



Tomingley Road