



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 12 June 2019

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Trudy Everingham, Rob McCutcheon, Lyn Jablonski and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Executive Manager Corporate Governance) and Ms Carolyne Marchant (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The prayer was taken by Cr Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Craft that the Minutes of the Ordinary Meeting held on 8 May 2019 be adopted subject to the clarification that the number of speakers in item 4.7 be increased to eight (8).

2019/116

DISCLOSURES OF INTERESTS

Cr Craft declared a Pecuniary interest in item 4 – Reports to Council - General Manager – Integrated Planning and Reporting Documents – Submission from the Narromine Turf Club regarding Water Consumptions fees provided under separate cover only as his wife holds a position on the Board of the Narromine Turf Club. Cr Craft requested that this submission be heard first to allow him to be present for the remainder of the report.

Cr Davies declared a Significant Non-pecuniary interest in item 2 – Reports to Council – Community and Economic Development – Request for Lease of Trangie Doctors Surgery – Trangie Action Group as he is a member of the Trangie Action Group.

DISCLOSURES OF INTERESTS (cont'd)

Cr McCutcheon declared a Pecuniary interest in Item 6 – Reports to Council – General Manager – Licence – Reserve No R120059 as his family has the lease via a Family Trust.

PUBLIC FORUM

Mrs Terrie Milgate spoke on Item 4 of the Infrastructure & Engineering Services Report – Trangie Sporting Precinct Concept Plan.

Mrs Milgate thanked Council for the opportunity to speak. Mrs Milgate stated her preference was for Concept Plan Option B, however, she would like the following issues addressed:

- a. Playground – there is no playground within the Alan Burns Oval fencing area allowing children to play within a fenced area.
- b. Area for parking within the fenced area is not large enough. Request to extend Burraway Street section.
- c. There are four access points to the grounds, this will require a large amount of volunteers to man entry points for events, the access from Harris Street does not have a gate, could Council consider less entry points.
- d. There is no fencing on the Burraway Street side of the George Weldon Oval.
- e. Move the seating from the Western area on to the Eastern side of the George Weldon Oval.
- f. Twenty four (24) hour access to public toilets near the playground is required, a possibility is to make the toilets at the Trangie Pool accessible from the outside similar to those at the Narromine Pool.

RESOLVED Crs Munro/Hamilton that Item 4 – Infrastructure & Engineering Services Report – Trangie Sporting Precinct Concept Plan be brought forward.

2019/117**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES****4. TRANGIE SPORTING PRECINCT CONCEPT PLAN**

RESOLVED Crs Lambert/Everingham that:

- a. a further Option C be developed based on the suggested changes from Mrs Milgate during Public Forum, subject to them meeting the criteria set including traffic management requirements.
- b. the three proposed Trangie Sporting Precinct concept plans be disseminated to the community for a public vote over a period of 14 days and the outcome of this vote be adopted.

2019/118

MAYORAL MINUTE**1. MAYORAL DIARY**

RESOLVED Crs Collins/Lambert that the report be noted.

2019/119

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Lambert that the information be noted.

2019/120

3. DELEGATE'S REPORT – COUNTRY MAYOR'S ASSOCIATION

RESOLVED Crs Lambert/Munro that the information be noted.

2019/121

BUSINESS WITHOUT NOTICE – URGENT MATTERS**1. EMERGENCY SERVICES LEVY**

RESOLVED Crs Craft/Munro that Council:

1. Determine the matter is of great urgency and the business be transacted at the meeting.
2. Formally write to the Minister for Emergency Services and the LGNSW President requesting the removal of the 11.7% contribution by Councils.
3. Defer payment of the increase in the emergency services levy, pending response from the Minister of Emergency Services.

2019/122

REPORTS OF COMMITTEES**1. LOCAL EMERGENCY MANAGEMENT COMMITTEE**

RESOLVED Crs Collins/McCutcheon that the report of the Local Emergency Management Committee and the recommendations from the minutes of 9 May 2019 be adopted.

2018/123

2. NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE

RESOLVED Crs Collins/Lambert that the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of 16 May 2019 be adopted.

2019/124

REPORTS OF COMMITTEES (Cont'd)**3. INTERNAL AUDIT COMMITTEE**

RESOLVED Crs Craft/Lambert that the report of the Internal Audit Committee and the recommendations from the minutes of 3 June 2019 be adopted.

2019/125**4. LOCAL TRAFFIC COMMITTEE**

RESOLVED Crs Collins/McCutcheon that the report of the Local Traffic Committee and the recommendations from the minutes of 3 June 2019 be adopted.

2019/126**REPORTS TO COUNCIL - GENERAL MANAGER****1. PUBLIC FORUM POLICY**

RESOLVED Crs Collins/Lambert that the attached Public Forum Policy be made obsolete from 1 July 2019.

2019/127**2. NARROMINE GIRLS ACADEMY**

RESOLVED Crs Craft/McCutcheon that the information be noted; and that Council formally write to the Narromine High School congratulating them on their implementation of the Girls Academy program to date.

2019/128**3. DISCLOSURES BY DESIGNATED PERSONS' RETURN**

RESOLVED Crs Collins/Munro that the information be noted.

2019/129**4. INTEGRATED PLANNING AND REPORTING DOCUMENTS**

Cr Craft declared a Pecuniary interest in item 4 – Reports to Council - General Manager – Integrated Planning and Reporting Documents – Submission from the Narromine Turf Club regarding Water Consumptions fees provided under separate cover only as his wife holds a position on the Board of the Narromine Turf Club. Cr Craft requested that this submission be heard first to allow him to be present for the remainder of the report.

Cr Craft left the meeting room at 6.17pm.

REPORTS TO COUNCIL - GENERAL MANAGER

4. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

RESOLVED Crs Lambert/McCutcheon that the Fees and Charges - Water Consumption Charges – Bulk Water Supply – per Megalitre (Community Groups/Organisations only – approved on a case by case basis) be charged at \$450 per Megalitre (including GST).

2019/130

Cr Craft returned to the meeting room at 6.24pm.

RESOLVED Crs Lambert/Munro:

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report with the following changes:
 - a. Bulk Water Supply – per Megalitre (Community Groups/Organisations only – approved on a case by case basis) be charged at \$450 per Megalitre.
 - b. The Companion Animal fees and charges:
 - Desexed animal: **\$58** (from \$57)
 - Breeder (Recognised) concession: **\$58** (from \$57)
 - Pensioner concession (desexed animal only): **\$25** (from \$24)
 - Pound/Shelter animal 50% discount (desexed): **\$29** (from \$28.50)
 - If the registration fee has not been paid 28 days after the date on which the animal is required to be registered, a late fee of **\$16** (\$15)
 - If the companion animal has not been desexed by the relevant desexing age and is not kept by a recognised breeder for breeding purposes, an additional fee of **\$152** (from \$150) is payable in addition to the applicable registration fee listed above;
2. That whereas Council has:
 - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
 - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

IT IS HEREBY RESOLVED:

1. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2019/2020 Fees and Charges as amended and the amended Statement of Revenue Policy.

REPORTS TO COUNCIL - GENERAL MANAGER

4. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

2. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2019/20 be approved, and the necessary budget allocations to meet that expenditure be voted.
3. That the rate of interest on overdue rates and charges for the 2019/2020 financial year be set at 7.5%, the maximum rate as set by the Office of Local Government.
4. That, in accordance with Section 535 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in Table 1 below on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2019/2020 and that the minimum amounts of the ordinary rate be specified in Table 1 below, be levied in respect of each separate parcel.

Table 1

Category/ Sub-Categories	Ad Valorem Cents per \$	Minimum Amount	Proposed 2019/2020 Notional Yield
FARMLAND			
Farmland	0.500446	300.60	3,340,292.19
RESIDENTIAL			
Residential/Rural Residential	0.574631	300.60	258,678.08
Narromine Residential	1.33328	473.78	1,068,930.61
Trangie Residential	3.42357	386.16	230,217.28
Tomingley Residential	2.74268	234.56	10,637.25
Skypark Residential	1.97791	473.78	84,674.43
BUSINESS			
Narromine Business	3.56439	1,073.41	316,945.36
Trangie Business	10.16190	997.07	90,884.03
Business	2.16328	525.31	139,377.01
Business/Industrial Estate	1.20369	1,034.02	49,576.06
MINING			
Metalliferous	4.60645	404.96	281,546.22
NOTIONAL YIELD			5,871,758.51

2019/131

RESOLVED Crs Munro/Collins:

5. That Council's service charges for 2019/20 be set as per the draft Revenue Policy.

2019/132

REPORTS TO COUNCIL - GENERAL MANAGER**4. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)****RESOLVED** Crs Lambert/Collins:

6. That Council adopt the draft Macquarie Regional Library Operational Plan 2019/20

2019/133**5. LICENCE – RESERVE NO R43054**

RESOLVED Crs Collins/Lambert that Reserve No R43054 be leased for grazing purposes for a further 1 year period at a rental of \$547.80 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R43054 if levied.

2019/134

Cr McCutcheon declared a Pecuniary interest in Item 6 – Reports to Council – General Manager – Licence – Reserve No R120059 as his family has the lease via a Family Trust.

Cr McCutcheon left the meeting room at 6.44pm.

6. LICENCE – RESERVE NO R120059

RESOLVED Crs Lambert/Munro that Reserve No R120059 be leased for grazing purposes for a further 1 year period at a rental of \$547.80 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120059 if levied.

2019/135

Cr McCutcheon returned to the meeting room at 6.45pm.

7. LICENCE – RESERVE NO R120096

RESOLVED Crs Lambert/Everingham that Reserve No R120096 be leased for grazing purposes for a further 1 year period at a rental of \$547.80 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120096 if levied.

2019/136

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

8. LICENCE – RESERVE NO R82738

RESOLVED Crs Lambert/Jablonski that Reserve No R82738 be leased for grazing purposes for a further 1 year period at a rental of \$562.69 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R82738 if levied.

2019/137

9. LICENCE – RESERVE NO R87820

RESOLVED Crs Lambert/Jablonski that Reserve No R87820 be leased for grazing purposes for a further 1 year period at a rental of \$547.80 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R87820 if levied.

2019/138

10. REVISED INTERNAL REPORTING POLICY

RESOLVED Crs McCutcheon/Craft that the revised Internal Reporting Policy as attached to the report be adopted.

2019/139

11. LEASE PART TRANGIE MEMORIAL HALL

RESOLVED Crs McCutcheon/Jablonski that a new lease agreement be entered into between Council and the Trangie Men's Shed for a 5 year term with an option to renew for a further 5 year period at a rental of \$1.00 payable on demand.

2019/140

DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Munro that the report be noted.

2019/141

12. LEASE FEE – NARROMINE POOL HOUSE

RESOLVED Crs Lambert/Jablonski that the lease fee for the Narromine Pool House be set at \$260 per week commencing from 1 July 2019 to 30 June 2020.

2019/142

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**1. BUDGET REPORT - KEY PERFORMANCE INDICATORS – 31 MAY 2019**

RESOLVED Crs Craft/Munro the report regarding Council's Key Performance Indicators be received and noted.

2019/143

2. INVESTMENT REPORT AS AT 31 MAY 2019

RESOLVED Crs Lambert/Munro that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2019/144

RESOLVED Crs Craft/McCutcheon that a report reviewing the Investment Policy be presented to an Ordinary Council Meeting.

2019/145

REPORTS TO COUNCIL - COMMUNITY & ECONOMIC DEVELOPMENT**1. DRAFT SOCIAL PLAN**

RESOLVED Crs Lambert/Munro that Council adopt the Social Plan 2019/2021.

2019/146

Cr Davies declared a Significant Non-pecuniary interest in item 2 – Reports to Council – Community and Economic Development – Request for Lease of Trangie Doctors Surgery – Trangie Action Group as he is a member of the Trangie Action Group.

Cr Davies vacated the Chair and left the meeting room at 7.09pm, Cr Collins assumed the Chair.

2. REQUEST FOR LEASE OF TRANGIE DOCTORS SURGERY- TRANGIE ACTION GROUP

RESOLVED Crs Lambert/Hamilton that:

1. That Council enter into a formal agreement with the Trangie Action Group to lease the Doctors Surgery at 61 Dandaloo Street, Trangie, from 1st July 2019 to 30th June 2020, at a rental of \$1 per annum payable on demand.
2. That the Trangie Action Group sub lease the facility only to suitably accredited health professionals with appropriate insurance in place.
3. That a diary system for the sub lease of the facility be maintained by the Trangie Action Group.
4. The Trangie Action Group be responsible for electricity and water usage charges during the trial period which will be billed by Council.

2019/147

Cr Davies returned to the meeting room at 7.13pm and assumed the Chair.

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**1. WORKS REPORT**

RESOLVED Crs Lambert/Munro that the information be noted.

2019/148

2. PROPOSED INTRODUCTION OF TIP FREE TOKENS IN LIEU OF TIP FREE DAYS

RESOLVED Crs Collins/Jablonski that Council issue Two Tip Free tokens for the 2019/2020 financial year to ratepayers to be used at any time during the year.

2019/149

3. LEASE TRANGIE TENNIS COURTS AND CLUBHOUSE – TRANGIE COMMUNITY TENNIS

RESOLVED Crs Lambert/Munro that Council lease two Trangie tennis courts and the clubhouse to Trangie Community Tennis for a 12 month period, at a fee of \$1, payable on demand.

2019/150

5. REQUEST FOR FINANCIAL ASSISTANCE

RESOLVED Crs Lambert/Munro that Council allocate \$1,355 in funds from the Community Donations Fund to the Narromine Jets Senior League for the purpose of purchasing a defibrillator for Cale Oval, and on the proviso that ownership of the defibrillator be vested in Council.

2019/151

6. SHORT TERM LEASE OF COUNCIL ROAD RESERVE

RESOLVED Crs Collins/Lambert that Council set the lease fee of \$1,500 (excl. GST) per annum for the proposed fees for the lease of the road reserves along Peak Hill railway Road, with a lease fee of \$750 (excl. GST) for the six month option.

2019/152

There being no further business the meeting closed at 7.26pm.

The Minutes (pages 1 to 10) were confirmed at a meeting held on the day of _____ 2019, and are a full and accurate record of proceedings of the meeting held on 12 June 2019.

Chair