



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 13 November 2019

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Colin Hamilton, Lyn Jablonski, Rob McCutcheon, Les Lambert, Mark Munro (from 5.37pm) and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Executive Manager Corporate Governance) and Ms Carolyne Marchant (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.32pm.

PRAYER

The prayer was taken by Cr Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

RESOLVED Crs Lambert/Collins that the apologies of Clr Everingham be accepted and leave of absence be granted.

2019/269

CONFIRMATION OF MINUTES

RESOLVED Crs Collins/Lambert that the Minutes of the Ordinary Meeting held on 9 October 2019 be adopted.

2019/270

DISCLOSURES OF INTERESTS

Jane Redden declared a Pecuniary Interest in item 1 – Reports to Council Community and Economic Development –Draft Section 7.11 – Contributions Plan 2019 – Quarry development owned will need to comply with requirements of contributions plan.

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Lambert /Hamilton that the information be noted.

It was noted that the Mayor had met with an Advisor of the Minister for Regional Transport and Roads and not with the Minister as reported.

2019/271

Cr Munro entered the meeting room at 5.37pm

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Munro that the information be noted.

2019/272

3. DELEGATE'S REPORT – LGNSW ANNUAL CONFERENCE

RESOLVED Crs Collins/Hamilton that the information be noted.

2019/273

4. ORANA JOINT ORGANISATION BOARD MEETING

RESOLVED Crs Lambert/Collins that the information be noted.

It was noted that the General Manager should be included as an attendee at the 30 September 2019 meeting.

2019/274

5. DELEGATE'S REPORT – CENTRAL WEST ZONE MEETING

RESOLVED Crs Lambert/Munro that the information be noted.

2019/275

6. DELEGATE'S REPORT – TRANGIE ACTION GROUP

RESOLVED Crs Hamilton/McCutcheon that the information be noted.

2019/276

7. DELEGATE'S REPORT – NARROMINE HEALTH COUNCIL

RESOLVED Crs Jablonski/Craft that the information be noted.

2019/277

REPORTS OF COMMITTEES

1. AUSTRALIA DAY COMMITTEE

RESOLVED Crs Lambert/Munro that the report of the Australia Day Committee and the recommendations from the minutes of 14 October 2019 be adopted.

2019/278

REPORTS OF COMMITTEES (Cont'd)

2. TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE

RESOLVED Crs Craft/Lambert the report of the Tomingley Advancement Association Committee and the recommendations from the minutes of 28 October 2019 be adopted.

2019/279

REPORTS TO COUNCIL - GENERAL MANAGER

1. CODE OF CONDUCT STATISTICS REPORT

RESOLVED Crs Craft/Collins that the Code of Conduct Statistics Report for 1 September 2018 to 31 August 2019 be noted.

2019/280

2. VOLUNTEER MANAGEMENT POLICY AND PROCEDURES

RESOLVED Crs Lambert/Collins that Council adopts the Volunteer Management Policy and Procedures as presented.

2019/281

3. COMPLAINT HANDLING POLICY

RESOLVED Crs Craft/McCutcheon that Council adopts the Complaint Handling Policy as presented.

2019/282

4. CLASSIFICATION AND CATEGORISATION OF CROWN RESERVES 1251 AND 80618

RESOLVED Crs Lambert/Murno that:

1. Council endorse the initial categorisation of Crown Land as identified in the above report, being:

Reserve 1251 (Lot 7300 DP 1139769): General Community Use, and
Reserve 80618 (Lot 2 DP 41686): General Community Use;
2. Additionally, the General Manager be authorised to finalise and provide written notice of initial categorisation applied to Crown land under the management of Council as a Crown Land Manager under section 3.23 of the Crown Land Management Act for the above proposed categorisations.

2019/283

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

5. REGIONAL WATER SUPPLY PIPE NETWORK

RESOLVED Crs Craft/Munro that Council:

1. Support, in principle, the development of a Regional Water Supply Pipe Network to enhance the long term security of urban water to all communities currently supplied by the Macquarie River downstream of Burrendong Dam.
2. Seek funding assistance from the NSW Government, as a matter of urgency, in conjunction with Narromine Shire/Bogan Shire/Warren Shire/Cobar Shire/Dubbo Regional-(include as appropriate) Councils to
 - a. undertake a comprehensive business case assessment of the Regional Water Supply Pipe Network project,
 - b. develop a long term financial model for the project which is sustainable for Council,
 - c. develop a governance model for the development and operation of the pipeline project based on regional collaboration amongst associated Councils, and
 - d. progress the technical development of the project to a "shovel ready" stage by April 2020 and
 - e. engage a suitably qualified consultant to act for the group of Councils in developing each stage of the project planning process
3. Examine options, in collaboration with DPIE Water and Water NSW, to extend critical urban water supplies in the lower Macquarie River catchment and fasttrack delivery of the project, including staged construction options, with the aim of ensuring a continued supply of water to all urban centres supplied by the Macquarie River downstream of Burrendong Dam.

2019/284

6. DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Munro that the information be noted.

2019/285

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. BUDGET REPORT – KEY PERFORMANCE INDICATORS – 31 OCTOBER 2019

RESOLVED Crs Craft/Munro that the report regarding Council's Key Performance Indicators be received and noted.

2019/286

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY (Cont'd)

2. INVESTMENT REPORT AS AT 31 OCTOBER 2019

RESOLVED Crs Lambert/Munro that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2019/287

3. 2018-19 ANNUAL FINANCIAL STATEMENTS

RESOLVED Crs Craft/McCutcheon that Council adopts the 2018-19 Audited Financial Statements and Auditors report, as presented.

2019/288

4. QUARTERLY BUDGET REVIEW STATEMENT – 30 SEPTEMBER 2019

RESOLVED Crs Lambert/Craft:

1. That the document entitled "Quarterly Budget Review Statement – 30 September 2019", as attached to the report, be noted;
2. That the variations of income, operating expenditure, capital expenditure and reserves as identified in the "Quarterly Budget Review Statement – 30 September 2019" be approved and voted.

2019/289

5. ACCOUNTS RECEIVABLE WRITE OFF

RESOLVED Crs Lambert/Munro that Council write off \$9,445.87 in water and sewer consumption charges for Lot 320 DP 1198226 due to an undetected water leak.

2019/290

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. DRAFT SECTION 7.11 CONTRIBUTIONS PLAN 2019 – HEAVY VEHICLES

Jane Redden declared a Pecuniary Interest in item 1 – Reports to Council Community and Economic Development – Draft Section 7.11 – Contributions Plan 2019 – Quarry development owned will need to comply with requirements of contributions plan.

Jane redden left the meeting at 6.16pm

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)

1. DRAFT SECTION 7.11 CONTRIBUTIONS PLAN 2019 – HEAVY VEHICLES (Cont'd)

RESOLVED Crs Craft/Jablonski that Council consider the recommendation to allow discussion on the matter.

2019/291

RESOLVED Crs Munro/Lambert that Council move into Committee of the Whole.

2019/292

RESOLVED Crs Lambert/Collins that Council move out Committee of the Whole.

2019/293

It was moved Crs Lambert/Collins that:

1. That Council endorses the less complex and development specific approaches contained within the amended Contributions Plan 2019 and sets a ratio of costs to be assigned at 0.4 for both methods of calculation, i.e. the attached Amended Draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles
2. That Council place the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles on public exhibition for a minimum period of twenty-eight (28) days.
3. That Council adopt the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles under the delegation of the Mayor, subject to there being no objections that cannot be resolved by minor amendments to the Plan.
4. That public notice of adoption of the Plan be made in a local newspaper.

An amendment was moved Crs Craft/Lambert that:

1. That Council endorses the less complex and development specific approaches contained within the amended Contributions Plan 2019 and sets a ratio of costs to be assigned at 0.4 for both methods of calculation, i.e. the attached Amended Draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles with a minimum of 5kms and maximum of 14kms for both methods of calculation.
2. That Council place the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles on public exhibition for a minimum period of twenty-eight (28) days and contact be made with all known quarry operators.
3. That Council adopt the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles under the delegation of the Mayor, subject to there being no objections that cannot be resolved by minor amendments to the Plan.
4. That public notice of adoption of the Plan be made in a local newspaper.

Cr Lambert withdrew the motion.

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)

1. DRAFT SECTION 7.11 CONTRIBUTIONS PLAN 2019 – HEAVY VEHICLES (Cont'd)

It was moved Cr McCutcheon that:

1. That Council endorses the less complex and development specific approaches contained within the amended Contributions Plan 2019 and sets a ratio of costs to be assigned at a flat rate of 58 cents, i.e. the attached Amended Draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles with a minimum of 5kms and maximum of 14kms for both methods of calculation.
2. That Council place the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles on public exhibition for a minimum period of twenty-eight (28) days and contact be made with all known quarry operators.
3. That Council adopt the amended draft Section 7.11 Contributions Plan 2019 – Heavy Vehicles under the delegation of the Mayor, subject to there being no objections that cannot be resolved by minor amendments to the Plan.
4. That public notice of adoption of the Plan be made in a local newspaper.

The motion lapsed for want of a seconder.

The amendment became the motion and was put to the vote and CARRIED.

2019/294

Cr Davies called for a division on the planning matter. The vote was unanimous.

Jane Redden returned to the meeting at 6.52pm

2. DRAFT SECTION 7.12 CONTRIBUTIONS PLAN 2019

RESOLVED Crs Lambert/Munro:

1. That Council place the revised draft Section 7.12 Contributions Plan 2019 on public exhibition for a period of twenty eight (28) days.
2. That Council adopt the revised draft Section 7.12 Contributions Plan 2019 under the delegation of the General Manager, subject to there being no objections that cannot be resolved by minor amendments to the Plan.
3. That public notice of adoption of the Plan be made in a local newspaper.

2019/295

Cr Davies called for a division on the planning matter. The vote was unanimous.

3. NARROMINE AERODROME STRATEGIC AND MASTER PLAN 2019

RESOLVED Crs Collins/Jablonski that Council place the revised Narromine Aerodrome Strategic and Master Plan 2019 on public exhibition for a period of twenty-eight (28) days.

2019/296

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Lambert/Collins that the information be noted.

2019/293

2. TEMPORARY WATER TREATMENT PLANT

RESOLVED Crs Craft/Munro that Council determine a satisfactory result would not be achieved by inviting tenders for the supply and installation of a temporary water treatment plant in Narromine, because of the unavailability of competitive tenderers as demonstrated in the request for quotations process.

2019/294

3. TEMPORARY LANE CLOSURE ST JOHNS TRANGIE

RESOLVED Crs Lambert/McCutcheon that the public access laneway through St Johns School Trangie be temporarily closed.

2019/295

NOTICES OF MOTION / QUESTIONS WITH NOTICE

1. NOTICE OF MOTION – RATE RELIEF

RESOLVED Crs Hamilton/Lambert that the Narromine Shire Council utilise all avenues available to actively pursue both the State and Federal Governments to provide some form of immediate rate relief for all ratepayers in our Shire as a result of the drought. The rate relief should remain in place for at least 12 months.

2019/296

RESOLVED Crs Collins/Munro that Council moves into Closed Meeting under section 10A(2)(d)(i) of the Local Government Act 1993 to consider the Sale of Shares in Southern Phone Company Limited and the Economic Development Opportunities report as the matters contain commercial information that would, if disclosed, prejudice the commercial position of the persons who supplied it and is therefore not in the public interest to disclose.

2019/297

All members of the public left the meeting at 7.10pm.

OPEN COUNCIL

Resolution from Closed Meeting

The Motions adopted in Closed Meeting are as follows:

1. SALE OF SHARES IN SOUTHERN PHONE COMPANY LIMITED

RESOLVED Crs Lambert/Munro that:

1. That Council resolve to approve the update to Southern Phone Company's Constitution to permit non-council shareholders.
2. That Council resolve to sell its shares in Southern Phone Company Limited (CAN 100 901 184) to AGL (ABN 74 115 061 375) and sign the limited Power of Attorney and any other related document.
3. That the proceeds from the sale be placed in a restricted asset for strategic business initiatives.

2019/298

2. ECONOMIC DEVELOPMENT OPPORTUNITIES

RESOLVED Crs Lambert/Hamilton that Council:

1. Provide in principle support for economic development opportunities 1 to 3,
2. Provide a budget allocation of \$735,314 from the Strategic Business Initiatives Fund to be utilised in furthering these opportunities.

2019/299

There being no further business the meeting closed at 7.33pm.

The Minutes (pages 1 to 10) were confirmed at a meeting held on the day of _____ 2019, and are a full and accurate record of proceedings of the meeting held on 13 November 2019.

Chair