



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 17 JUNE 2020

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Rob McCutcheon and; Mrs Jane Redden (General Manager); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Ms Carolyne Marchant (Minute Taker).

Agenda Deferred Ordinary Council Meeting 10 June 2020.

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The Lord's Prayer was taken by Cr Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Collins that the Minutes of the Ordinary Meeting held on 6 May 2020 be adopted.

2020/083

DISCLOSURES OF INTERESTS

Cr McCutcheon declared a Significant Non-pecuniary Interest in item 3 – Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is the Chair of the Trangie Golf Club.

Cr McCutcheon declared a Pecuniary Interest in item 4 – Reports to Council General Manager – Licence Reserve No R120059 as his son is the Lessee.

Cr Davies declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is a member of Trangie Golf Club and his wife is Treasurer of Trangie Golf Club.

Marion Truscott declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as her husband is President of the Narromine Squash Club.

John Sevil declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is Treasurer of the Narromine District Rugby League Football Club.

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Collins/Munro that the information be noted.

2020/084

The Director of Community and Economic Development left the meeting room at 5.36pm and returned at 5.38pm.

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Jablonski that the information be noted.

2020/085

3. ORANA JOINT ORGANISATION BOARD

RESOLVED Crs Lambert/Jablonski that the information be noted.

2020/086

REPORTS OF COMMITTEES

1. LOCAL EMERGENCY MANAGEMENT COMMITTEE

RESOLVED Crs Lambert/Collins that the report be noted.

2020/087

REPORTS TO COUNCIL - GENERAL MANAGER

1. APPLICATION TO MINISTER FOR EXEMPTION FROM CONDUCTING BY-ELECTION

RESOLVED Crs Lambert/Craft that Council make application to the Minister for an exemption from conducting a by-election for the current vacancy in office.

2020/088

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

2. INTEGRATED PLANNING AND REPORTING DOCUMENTS

It was noted that new Companion animals fees have been released from the Office of Local Government and will need to be included in the 20/21 fees and charges as follows:

- Annual permit for non-desexed cats (by four months of age) - \$80
- Annual permit for restricted breeds/declared to be dangerous dogs - \$195

It was moved Crs Lambert/Munro:

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report;
2. That whereas Council has:
 - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
 - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

IT IS HEREBY RESOLVED:

1. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2020/2021 Fees and Charges and the amended Statement of Revenue Policy.
2. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2020/21 be approved, and the necessary budget allocations to meet that expenditure be voted.
3. That the rate of interest on overdue rates and charges for the 2020/2021 financial year be set at 0.0% per annum for the period 1 July 2020 to 31 December 2020 (inclusive) and 7.0% per annum, for the period 1 January 2021 to 30 June 2021 (inclusive), the maximum rate as set by the Office of Local Government.
4. That, in accordance with Section 535 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in **Table 1** below on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2020/2021 and that the minimum amounts of the ordinary rate be specified in **Table 1** below, be levied in respect of each separate parcel.

2. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

Table 1

Category / Sub-Categories	Ad Valorem Cents per \$	Minimum Amount	Proposed 2020/2021 Notional Yield
FARMLAND			
Farmland	0.301521	308.42	3,422,021.86
RESIDENTIAL			
Residential/Rural Residential	0.454710	308.42	265,942.00
Narromine Residential	1.32689	486.10	1,096,552.37
Trangie Residential	3.50529	396.20	236,202.65
Tomingley Residential	1.23618	240.66	10,684.44
Skypark Residential	2.13822	486.10	86,875.84
BUSINESS			
Narromine Business	3.61099	1,101.32	325,185.82
Trangie Business	10.42611	1,022.99	93,246.94
Business	1.44323	538.97	143,000.35
Business/Industrial Estate	1.21514	1,060.90	50,864.83
Business /Aerodrome Business Park	1.21514	554.00	0.00
MINING			
Metalliferous	3.02836	415.49	288,866.17
NOTIONAL YIELD			6,018,916.36

5. That Council's service charges for 2020/21 be set as per the draft Revenue Policy.
6. That Council adopt the draft Macquarie Regional Library Operational Plan 2020/21.

2. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

An amendment was moved Crs McCutcheon/Craft:

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report;
2. That whereas Council has:
 - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
 - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

IT IS HEREBY RESOLVED:

1. That Council not increase the ordinary rate on land value of all rateable land in the area and that in accordance with Section 353 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in **Table 1 (attachment 1)** presented to Council on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2020/2021 and that the minimum amounts of the ordinary rate be specified in **Table 1** as presented, be levied in respect of each separate parcel.
2. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2020/2021 Fees and Charges and that the Statement of Revenue Policy be amended to account for a nil rate increase.
3. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2020/21 be approved, and the necessary budget allocations to meet that expenditure be voted.
4. That the rate of interest on overdue rates and charges for the 2020/2021 financial year be set at 0.0% per annum for the period 1 July 2020 to 31 December 2020 (inclusive) and 7.0% per annum, for the period 1 January 2021 to 30 June 2021 (inclusive), the maximum rate as set by the Office of Local Government.
5. That Council's service charges for 2020/21 be set as per the draft Revenue Policy.
6. That Council adopt the draft Macquarie Regional Library Operational Plan 2020/21.

The amendment was put to the vote and LOST.

It was moved Crs Craft/Hamilton that due to the COVID-19 pandemic and social distancing requirements Council waive the Use of Footpath fees and charges for the 2020/2021 year.

2. **INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)**

Cr McCutcheon declared a Pecuniary Interest in the matter as his daughter in law owns a shop that uses a footpath and left the room at 6.06pm.

The motion was put to the vote and CARRIED

2020/089

RESOLVED Crs Craft/Lambert that:

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report;
2. That whereas Council has:
 - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
 - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

IT IS HEREBY RESOLVED:

1. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2020/2021 Fees and Charges and the amended Statement of Revenue Policy.
2. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2020/21 be approved, and the necessary budget allocations to meet that expenditure be voted.
3. That the rate of interest on overdue rates and charges for the 2020/2021 financial year be set at 0.0% per annum for the period 1 July 2020 to 31 December 2020 (inclusive) and 7.0% per annum, for the period 1 January 2021 to 30 June 2021 (inclusive), the maximum rate as set by the Office of Local Government.
4. That, in accordance with Section 535 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in **Table 1** below on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2020/2021 and that the minimum amounts of the ordinary rate be specified in **Table 1** below, be levied in respect of each separate parcel.

2. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

Table 1

Category / Sub-Categories	Ad Valorem Cents per \$	Minimum Amount	Proposed 2020/2021 Notional Yield
FARMLAND			
Farmland	0.301521	308.42	3,422,021.86
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Narromine Residential	1.32689	486.10	1,096,552.37
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Business	1.44323	538.97	143,000.35
Business/Industrial Estate	1.21514	1,060.90	50,864.83
Business /Aerodrome Business Park	1.21514	554.00	0.00
MINING			
Metalliferous	3.02836	415.49	288,866.17
NOTIONAL YIELD			6,018,916.36

5. That Council's service charges for 2020/21 be set as per the draft Revenue Policy.
6. That Council adopt the draft Macquarie Regional Library Operational Plan 2020/21.

2020/090

It was noted that the Sofffall Replacement Program should include, Sofffall and Other Park Improvements for Argonauts Park.

Cr McCutcheon returned to meeting at 6.13pm.

RESOLVED Crs Lambert/Munro that Item 3 of the Agenda for 17 June 2020 – Reports to Council – Community and Economic Development – Financial Support for Turf Club for Showground Maintenance be brought forward.

2020/091

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. FINANCIAL SUPPORT FOR TURF CLUB FOR SHOWGROUND MAINTENANCE

It was moved Crs Lambert/Munro that Council request that staff develop a report outlining options for further supporting the Narromine Turf Club and the upkeep of the Narromine Showgrounds.

An amendment was moved Crs Craft/McCutcheon that the Water Consumption Charges – Bulk Water Supply - per Megalitre be changed to \$860.00.

The amendment was put to the vote and LOST.

The motion was put to the vote and CARRIED.

2020/092

It is noted that the description of the Bulk Water Supply – per Megalitre is to be amended to remove (Community Groups/Organisations only – approved on a case by case basis).

3. LICENCE – RESERVE NO R43054

RESOLVED Crs Lambert/Munro that Reserve No R43054 be leased for grazing purposes for a further 1-year period at a rental of \$557.70 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R43054 if levied.

2020/093

Cr McCutcheon declared a Pecuniary Interest in item 4 – Reports to Council General Manager – Licence Reserve No R120059 as his son is the Lessee.

Cr McCutcheon left the meeting at 6.31pm.

4. LICENCE – RESERVE NO R120059

RESOLVED Crs Collins/Munro that Reserve No R120059 be leased for grazing purposes for a further 1-year period at a rental of \$557.70 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120059 if levied.

2020/094

Cr McCutcheon returned to the meeting at 6.31pm

5. LICENCE – RESERVE NO R120096

RESOLVED Crs Lambert/Collins that Reserve No R120096 be leased for grazing purposes for a further 1-year period at a rental of \$557.70 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120096 if levied.

2020/095

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

6. LICENCE – RESERVE NO R82738

RESOLVED Crs Lambert/Jablonski that Reserve No R82738 be leased for grazing purposes for a further 1-year period at a rental of \$573.93 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R82738 if levied.

2020/096

7. LICENCE – RESERVE NO R87820

RESOLVED Crs Collins/Munro that Reserve No R87820 be leased for grazing purposes for a further 1-year period at a rental of \$557.70 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R87820 if levied.

2020/097

8. LEASE PART RESERVE 520094 AND PART LOT 2 SECTION 6 DP 758993

RESOLVED Crs Lambert/Craft that Part Lot 7300 DP1140341, Part Lot 2 Section 6 DP758993 and Lot 7301 DP1140341 Trangie be leased for a 12-month period at a rental of \$557.70 (including GST).

2020/098

9. TRANSFER PORTION MCNIVENS LANE, TOMINGLEY

RESOLVED Crs Collins/Lambert that as Narromine Shire Council has for many years undertaken management on McNiven's Lane, Tomingley, Council formally agrees to the transfer of the subject Crown Road to Council, in accordance with section 151 of the Roads Act 1993.

2020/099

10. REVISED BUILDING OVER SEWERS POLICY

RESOLVED Crs Lambert/Collins that Council adopts the revised Building Over Sewers Policy.

2020/100

11. TOMINGLEY GOLD OPERATIONS (TGO) – COMMUNITY FUND PANEL

RESOLVED Crs Craft/Lambert that Council approves the allocation of funds from the TGO Community Fund as follows:

- Narromine High School – Community Connectivity at the Narromine High School (NHS) Science Spectacular and Purchase of equipment for the STEAM HUB – \$5,000
- Tomingley Hall Committee – Turf and irrigation system surrounding the hall - \$18,700.

2020/101

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 31 MAY 2020

RESOLVED Crs Lambert/McCutcheon that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2020/102

2. COVID-19 RATES FINANCIAL ASSISTANCE POLICY

RESOLVED Crs McCutcheon/Hamilton that:

1. That the Draft COVID-19 Rates Financial Assistance Policy, as attached be adopted.
2. That no interest be applied to outstanding rates and charges to those ratepayers who make a successful application under the COVID-19 Rates Financial Assistance Policy for the period 1 June 2020 to 31 December 2020.

2020/103

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. FINAL LOCAL STRATEGIC PLANNING STATEMENT

RESOLVED Crs Lambert/Craft that Council adopt the Narromine Shire Council Local Strategic Planning Statement June 2020.

2020/104

2. DEVELOPMENT APPROVALS

RESOLVED Crs Lambert/Hamilton that the information be noted.

2020/105

3. NARROMINE REGION FACILITIES MAINTENANCE GRANTS PROGRAM

Cr McCutcheon declared a Significant Non-pecuniary Interest in item 3 – Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is the Chair of the Trangie Golf Club.

Cr Davies declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is a member of Trangie Golf Club and his wife is Treasurer of Trangie Golf Club.

Marion Truscott declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as her husband is President of the Narromine Squash Club.

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)

3. NARROMINE REGION FACILITIES MAINTENANCE GRANTS PROGRAM (Cont'd)

John Sevil declared a Significant Non-pecuniary interest in item 3 - Reports to Council Community and Economic Development – Narromine Regional Facilities Maintenance Grant Program as he is Treasurer of the Narromine District Rugby League Football Club.

Cr McCutcheon, Marion Truscott and John Sevil left the meeting at 6.40pm.

Cr Davies vacated the Chair and left the meeting at 6.40pm, with Cr Collins resuming the Chair

RESOLVED Crs Lambert/Craft that:

1. That the submissions outlined in Figure 2 be awarded the funding amount shown at Figure 2.
2. That successful applicants be informed of the outcome noting they have until Friday 19 June 2020 to accept the letter of offer with Council, with all projects required to be acquitted by 30 November 2020.
3. That the projects that were not successful in this funding round be notified; and
4. That the unsuccessful applicants be advised of any other suitable funding opportunities as they arise.

2020/106

Cr Davies, Cr McCutcheon, Marion Truscott and John Sevil returned to the meeting at 6.46pm.

Cr Collins vacated the Chair and Cr Davies resumed the Chair.

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Craft/Lambert that the information be noted.

2020/107

2. NARROMINE LIONS CLUB - TURNTABLE

RESOLVED Crs Lambert/Jablonski that Council enter into a sub-lease with the Narromine Lions Club Incorporated for beautification of the turntable and surrounding area, for a period of 3 years, at a commencing rental of \$1.00 per annum payable on demand.

2020/108

NOTICES OF MOTION REPORT

1. LOCAL GOVERNMENT REMUNERATION

RESOLVED Crs Jablonski/Hamilton that Councillors not take a pay increase for this coming financial year to help alleviate the financial burden on ratepayers.

2020/109

RESOLVED Crs Lambert/Munro that Council move into Closed Meeting in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 to consider the valuation of Trangie Airstrip as the matter contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it and is therefore not in the public interest to disclose. Early disclosure of the information may put Council at a commercial disadvantage and prevent it from achieving best value for money outcome for the community.

2020/110

No members of the public were present.

OPEN COUNCIL

Resolution from the Closed Meeting

1. CONSIDERATION OF VALUATION OF TRANGIE AIRSTRIP

RESOLVED Crs Lambert/Hamilton that:

1. Council agrees in principle to sell Lot 70 DP 1089611 subject to public consultation and consideration of written submissions.

2020/113

Cr Collins recorded her vote against the motion as she does not believe Council should be selling its assets.

Agenda Ordinary Council Meeting 17 June 2020.

2. DISCLOSURES OF INTERESTS

Nil

REPORTS TO COUNCIL - GENERAL MANAGER

1. ASSIGNMENT OF LEASE – MAVEN DENTAL

RESOLVED Crs Collins/Munro that Council consents to assignment of the lease from Maven Dental Group to Babiwal Enterprises Pty Ltd.

2020/115

2. APPOINTMENT COMMITTEE DELEGATE/REPRESENTATIVE

RESOLVED Crs Lambert/Collins that Council appoints a delegate to the Economic Development Group Committee, an alternate representative to the Narromine Health Council and a representative to the Narromine Aviation Museum.

2020/116

Crs Lambert and Craft were nominated for the position of delegate to the Economic Development Group Committee. Cr Craft was elected as Council's delegate to the Economic Development Group Committee

Cr Hamilton was elected as an alternate representative to the Narromine Health Council.

Cr Collins was elected as a representative to the Narromine Aviation Museum.

There being no further business the meeting closed at 7.32pm.

The Minutes (pages 1 to 14) were confirmed at a meeting held on the day of _____ 2020, and are a full and accurate record of proceedings of the meeting held on 17 June 2020.

Chair