



**MINUTES  
ORDINARY MEETING OF COUNCIL**

*held on*

**WEDNESDAY, 8 DECEMBER 2021**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Les Lambert, Lyn Jablonski, Lachlan Roberts, Casey Forrester, Adine Hoey, Diane Beaumont, Ewen Jones and Mrs Jane Redden (General Manager), Mr André Pretorius (Director Infrastructure & Engineering Services), Mr Phil Johnston (Director Community & Economic Development), Mr Barry Bonthuys (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) Mrs Jeanette Coen (Manager Revenue & Customer Relations) and Mrs Sally McDonnell (Minute Taker).

**WELCOME**

The General Manager welcomed those present and declared the meeting open at 5.30pm.

**PRAYER**

The Lord's Prayer was taken by those present.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement to Country was made by the General Manager.

**REPORTS TO COUNCIL – GENERAL MANAGER**

**1.    COUNCILLOR OATH OR AFFIRMATION OF OFFICE**

The General Manager requested each Councillor to take an oath or make an affirmation of office. The following oaths were made: -

"I Dawn Collins swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment."

"I Lachlan Roberts swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment."

"I Diane Beaumont swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment."

**1.    COUNCILLOR OATH OR AFFIRMATION OF OFFICE (Cont'd)**

“I Leslie Lambert swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

“I Casey Forrester swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

“I Ewen Jones swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

“I Lyn Jablonski swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

“I Adine Hoey swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

“I Craig Davies swear that I will undertake the duties of the office of councillor in the best interests of the people of Narromine Shire and the Narromine Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.”

**RESOLVED** Crs Lambert/Collins that each statutory oath made or affirmation taken be recorded in the minutes of the meeting.

**2021/232**

**2.    ELECTION OF MAYOR AND DEPUTY MAYOR**

The General Manager (Returning Officer) advised there was one nomination for the position of Mayor being Cr Craig Davies. Cr Davies accepted the nomination. The General Manager declared Cr Davies as Mayor.

The General Manager (Returning Officer) advised there was one nomination for the position of Deputy Mayor being Cr Dawn Collins. Cr Collins accepted the nomination. The General Manager declared Cr Collins as Deputy Mayor.

**RESOLVED** Crs Jablonski/Lambert that the term of the Deputy Mayor be the same as the Mayor.

**2021/233**

**Cr Davies assumed the Chair at 5.39pm**

**APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Collins/Lambert that the Minutes of the Ordinary Meeting held on 10 November 2021 be adopted.

**2021/234**

**DISCLOSURES OF INTERESTS**

**Cr Roberts declared a Significant Non-Pecuniary Interest in item 5 – Community and Economic Development Report – Proposed New Road Names – Dappo Road Subdivision and Timbrebongie Subdivision, as his father is Chair of Timbrebongie House Ltd.**

**Cr Lambert declared a Significant Non-Pecuniary Interest in item 5 – Community and Economic Development Report – Proposed New Road Names – Dappo Road Subdivision and Timbrebongie Subdivision, as he is the Secretary of Timbrebongie House Ltd.**

**MAYORAL MINUTE**

**1.    MAYORAL DIARY**

**RESOLVED** Crs Collins/Forrester that the information be noted.

**2021/235**

**MAYORAL MINUTE (Cont'd)**

**2.    DEPUTY MAYORAL DIARY**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2021/236**

**3.    DELEGATES REPORT – MACQUARIE FLOOD MITIGATION ZONE REFERENCE GROUP**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2021/237**

**4.    DELEGATES REPORT – MURRAY DARLING ASSOCIATION**

**RESOLVED** Crs Collins/Lambert that the information be noted.

**2021/238**

**REPORTS OF COMMITTEES**

**1.    REPORT OF THE NARROMINE AUSTRALIA DAY COMMITTEE**

**RESOLVED** Crs Lambert/Roberts that the recommendations from the minutes of the Narromine Australia Day Committee Meeting held on 16 November 2021 be adopted.

**2021/239**

**2.    REPORT OF THE RURAL FIRE SERVICE LIAISON COMMITTEE**

**RESOLVED** Crs Lambert/Collins that the recommendations from the minutes of the Rural Fire Service Liaison Committee Meeting held on 2 November 2021 be adopted.

**2021/240**

**3.    REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**RESOLVED** Crs Lambert/Jones that the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 11 November 2021 be adopted.

**2021/241**

**4.    REPORT OF THE INTERNAL AUDIT COMMITTEE**

**RESOLVED** Crs Lambert/Collins that the recommendations from the minutes of the Internal Audit Meeting held on 8 November 2021 be adopted, with the exclusion of the recommendation relating to the Audit Financial Statements

**2021/242**

**REPORTS TO COUNCIL - GENERAL MANAGER**

**1.    ORDINARY COUNCIL MEETINGS – ORDER OF BUSINESS**

**RESOLVED** Crs Lambert/Jablonski that the Order of Business for Ordinary Meetings of Council be fixed as follows:

1. Opening Meeting
2. Prayer
3. Acknowledgement of Country
4. Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
5. Confirmation of Minutes
6. Disclosures of Interests
7. Mayoral Minute
8. Reports of Committee
9. Reports to Council
10. Notices of Motions/Questions with Notice
11. Confidential Matters
12. Conclusion of Meeting

**2021/243**

**2.    TIMING OF ORDINARY COUNCIL MEETINGS**

**RESOLVED** Crs Lambert/Collins;

1. That Council continue to hold Ordinary Council Meetings on the second Wednesday of the month, commencing at 5.30pm
2. That Council not hold an Ordinary Meeting in January.
3. That Ordinary and Extraordinary Council meetings continue to be held in the Council Chambers and
4. That the public be notified of the place, day and time of Ordinary Council Meetings.

**2021/244**

**5.    APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES AND REPRESENTATIVES OF COUNCIL**

**Statutory Committees**

**1.    Local Emergency Management Committee**

**RESOLVED** Crs Lambert/Collins that Council adopt the Charter for the Local Emergency Management Committee and appoint the Mayor as Council's Delegate to the committee and Cr Jones as an Alternate Delegate to the committee.

**2021/245**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**2. Rural Fire Service Liaison Committee**

**RESOLVED** Crs Collins/Jones that Council adopt the Charter for the Rural Fire Service Liaison Committee and appoint Cr Roberts and Cr Beaumont as Council's Delegates and Cr Jablonski as an Alternate Delegate to the committee.

**2021/246**

**3. Local Traffic Committee**

**RESOLVED** Crs Lambert/Forrester that Council adopt the Charter for the Local Traffic Committee and appoint Cr Collins as Council's Delegate and Cr Jablonski as an Alternate Delegate to the committee.

**2021/247**

**4. General Manager's Performance Review Panel**

**RESOLVED** Crs Lambert/Jones that in accordance with the Office of Local Government's Guidelines for the Appointment and Oversight of General Managers:

- (a) The whole process of performance management of the General Manager including conducting performance reviews; reporting findings and recommendations of those reviews to Council and development of the performance agreement be delegated to the performance review panel; comprising of the Mayor, the Deputy Mayor, another Councillor appointed by Council and one Councillor nominated by the General Manager.
- (b) That Council appoint Cr Hoey to form part of the General Manager's Review Panel.

**2021/248**

**5. Internal Audit Committee**

**RESOLVED** Crs Lambert/Beaumont that Council appoint Cr Hoey as Council's Delegate and Cr Lambert as an Alternate Delegate to the Internal Audit Committee.

**2021/249**

**Appointment of Committees – under Section 355(b)**

**1. Narromine Australia Day Committee**

**RESOLVED** Crs Collins/Jones that Council adopt the Charter for the Narromine Australia Day Committee and appoint Cr Lambert and Cr Forrester as Council's Delegates to the committee.

**2021/250**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**2. Narromine Showground and Racecourse Advisory Committee**

**RESOLVED** Crs Lambert/Collins that Council adopt the Charter for the Narromine Showground and Racecourse Advisory Committee and appoint Cr Collins and Cr Beaumont as Council's Delegates to the committee.

**2021/251**

**3. Trangie Showground and Racecourse Advisory Committee**

**RESOLVED** Crs Lambert/Jones that Council adopt the Charter for the Trangie Showground and Racecourse Advisory Committee and appoint Cr Hoey and Cr Davies as Council's Delegates to the committee.

**2021/252**

**4. Tomingley Advancement Association Committee**

**RESOLVED** Crs Collins/Lambert that Council adopt the Charter for the Tomingley Advancement Association Committee and appoint Cr Lambert as Council's Delegate and Cr Forrester as an Alternate Delegate to the committee.

**2021/253**

**5. Trangie Memorial Hall Committee**

**RESOLVED** Crs Collins/Jablonski that the Trangie Memorial Hall Committee be disbanded.

**2021/254**

**6. Narromine Floodplain Management Committee**

**RESOLVED** Crs Collins/Beaumont that Council adopt the Charter for the Narromine Floodplain Management Committee and appoint Cr Lambert and Cr Roberts as Council's Delegates to the committee.

**2021/255**

**7. Economic Development Group Committee**

**RESOLVED** Crs Lambert/Jones that Council adopt the Charter for the Economic Development Group Committee and appoint Cr Davies, Cr Hoey and Cr Roberts as Council's Delegates to the committee.

**2021/256**



REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

Representatives of Council to External Committees

**1. Narromine Health Council**

**RESOLVED** Crs Lambert/Collins that Council appoint Cr Beaumont as Council's representative and Cr Jones as the alternate representative to the Narromine Health Council.

**2021/257**

**2. Orana Crime Prevention Partnership**

**RESOLVED** Crs Collins/Jones that Council appoint the Mayor and General Manager (or nominee) to the Orana Crime Prevention Partnership.

**2021/258**

**3. Trangie Action Group Incorporated**

**RESOLVED** Crs Lambert/Roberts that Council appoint Cr Davies and Cr Hoey as Council's representatives to the Trangie Action Group.

**2021/259**

**4. Bush Fire Management Committee**

**RESOLVED** Crs Roberts/Beaumont that Council appoint Cr Lambert and the Director Infrastructure and Engineering Services as representatives to the Bushfire Management Committee.

**2021/260**

**5. Macquarie Valley Weeds Advisory Committee**

**RESOLVED** Crs Lambert/Forrester that Council appoint Cr Jablonski and Cr Beaumont as representatives to the Macquarie Valley Weeds Advisory Committee.

**2021/261**

**6. Narromine Aviation Museum**

**RESOLVED** Crs Lambert/Hoey that Council appoint Cr Collins and Cr Jablonski as representatives to the Narromine Aviation Museum Committee.

**2021/262**

**7. Macquarie Flood Mitigation Zone (MFMZ) Reference Group**

**RESOLVED** Crs Lambert/Beaumont that Council appoint Cr Davies as a representative to the Macquarie Flood Mitigation Zone (MFMZ) Reference group.

**2021/263**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**8. Tomingley Gold Operations (TGO) Project Community Consultative Committee**

**RESOLVED** Crs Beaumont/Collins that Council appoint Cr Lambert as a representative and Cr Forrester as alternate representative to the Tomingley Gold Operations (TGO) Community Consultative Committee.

**2021/264**

**9. Tomingley Gold Operations (TGO) Community Fund**

**RESOLVED** Crs Beaumont/Jones that Council appoint Cr Lambert and Cr Forrester as representatives and Cr Collins as alternate representative to the Tomingley Gold Operations (TGO) Community Fund.

**2021/265**

**10. Western Regional Planning Panel (3-year appointment)**

**RESOLVED** Crs Beaumont/Jones that Council appoint Cr Davies and Cr Lambert as representatives and Cr Collins as alternate representative to the Western Regional Joint Planning Panel for a three year term.

**2021/266**

**11. Floodplain Management Association (FMA)**

**RESOLVED** Crs Collins/Roberts that the Chair of the Floodplain Management Committee be the Councillor representative to the Floodplain Management Association (FMA) and that the General Manager and Director Infrastructure and Engineering Services (or nominee) be representatives to the Floodplain Management Association (FMA).

**2021/267**

**12. Murray Darling Association (MDA)**

**RESOLVED** Crs Lambert/Jablonski that the Mayor and General Manager be appointed as representatives to the Murray Darling Association (MDA)

**2021/268**

**13. Country Mayor's Association of New South Wales**

**RESOLVED** Crs Lambert/Beaumont that the Mayor and General Manager be appointed as representatives to the Country Mayor's Association of New South Wales.

**2021/269**

**14. Orana Joint Organisation – Alternate Board Representative**

**RESOLVED** Crs Collins/Roberts that the information be noted.

**2021/270**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**15. NSW Public Libraries Association**

**RESOLVED** Crs Collins/Jones that Council appoint Cr Lambert as representative to the NSW Public Libraries Association.

**2021/271**

**6. LEASE FEE – PART 44/1209533 – NARROMINE AERODROME**

**RESOLVED** Crs Collins/Jablonski that the commencing fee for the lease of part lot 44/1209533 at the Narromine Aerodrome be \$17,953.14 (inclusive of GST) for the first 12 months, after which the annual CPI be applied for the remaining three month period.

**2021/272**

**7. 2020/2021 ANNUAL REPORT**

**RESOLVED** Crs Collins/Lambert that the information be noted.

**2021/273**

**8. OFFICE CLOSURE – CHRISTMAS/NEW YEAR PERIOD**

**RESOLVED** Crs Collins/Jones that the information be noted.

**2021/274**

**The Mayor welcomed Barry Bonthuys as the new Director Finance and Corporate Strategy.**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**

**1. INVESTMENT REPORT AS AT 30 NOVEMBER 2021**

**RESOLVED** Crs Lambert/Collins that:

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

**2021/275**

**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1.    DEVELOPMENT APPROVALS**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2021/276**

**2.    TEMPORARY WORKERS' ACCOMMODATION CLAUSE – LEP AMENDMENT**

**RESOLVED** Crs Lambert/Jablonski;

1. That Council proceed with the preparation of a planning proposal for amendment to the Narromine Local Environment Plan 2011 to include a special clause for 'temporary workers' accommodation'
2. That Council support the objectives and intent of the provisions outlined for inclusion in the clause.

**2021/277**

**Cr Davies called for a division of the motion. The vote was unanimous.**

**3.    SCHOOL HOLIDAY SPORTING ACTIVITIES FOR JANUARY 2022**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2021/278**

**4.    COMMUNITY ENGAGEMENT STRATEGY AND INTEGRATED PLANNING AND REPORTING 2022 UPDATE**

**RESOLVED** Crs Collins/Lambert;

1. That Council adopt the Community Engagement Strategy 2022.
2. That Council note the timeline for the Integrated Planning and Reporting process.

**2021/279**

**Cr Roberts declared a Significant Non-Pecuniary Interest in item 5 – Community and Economic Development Report – Proposed New Road Names – Dappo Road Subdivision and Timbrebongie Subdivision, as his father is Chair of Timbrebongie House Ltd.**

**Cr Lambert declared a Significant Non-Pecuniary Interest in item 5 – Community and Economic Development Report – Proposed New Road Names – Dappo Road Subdivision and Timbrebongie Subdivision, as he is the Secretary of Timbrebongie House Ltd.**

**Cr Roberts and Cr Lambert left the meeting at 6.36pm**

**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT (Cont'd)**

**5.    PROPOSED NEW ROAD NAMES – DAPPO ROAD SUBDIVISION AND TIMBEBONGIE SUBDIVISION**

**It was moved** Crs Jablonski/Collins that Council:

1.    Adopt the proposed road names, Acacia and Coolibah for Roads 1 and 2 respectively for the Dappo Road subdivision and Blue Wren and Wagtail for Roads 1 and 2 respectively for the Timbreebongie Subdivision.
2.    Adopt Wilga, Butterbush and Saltbush as alternative road names for Dappo Road Subdivision; and Falcon, Parrot and Thornbill as alternatives for the Timbreebongie Subdivision should those outlined above not be suitable or other names be required at a later time for road naming.
3.    Publish notice of the proposed road names on Council's website and notify all relevant parties of the proposal in accordance with requirements of the Road Regulation 2018.
4.    Duly consider any submissions for final adoption and gazettal.

Cr Jablonski subsequently moved that Wagtail be replaced with Carney and to include Warramunga. Cr Collins withdrew support for the motion.

**Cr Forrester declared an interest in the item as she is a relative of the Carney family and left the room at 6.49pm.**

**It was moved** Crs Jablonski/Jones that Council defer the item of Proposed New Road Names for the Dappo Road Subdivision and Timbreebongie Subdivision, to allow an investigation of the inclusion of Warramunga and Carney as other alternate names.

**An amendment was moved** Crs Collins/Beaumont that Council:

1.    Adopt the proposed road names, Acacia and Coolibah for Roads 1 and 2 respectively for the Dappo Road subdivision and Blue Wren and Wagtail for Roads 1 and 2 respectively for the Timbreebongie Subdivision.
2.    Adopt Wilga, Butterbush and Saltbush as alternative road names for Dappo Road Subdivision; and Wedgetail, Parrot and Thornbill as alternatives for the Timbreebongie Subdivision should those outlined above not be suitable or other names be required at a later time for road naming.
3.    Publish notice of the proposed road names on Council's website and notify all relevant parties of the proposal in accordance with requirements of the Road Regulation 2018.
4.    Duly consider any submissions for final adoption and gazettal.
5.    Investigate using Warramunga and Carney as other alternate names in the future for something that is more appropriate.

**The amendment became the motion was put to the vote and CARRIED**

**2021/280**

**Cr Jablonski recorded her vote against the motion**

**Crs Roberts, Lambert and Forrester returned to the meeting at 6.55pm.**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**

**1.    WORKS REPORT**

**RESOLVED** Crs Collins/Roberts that the information be noted.

**2021/281**

**2.    NSW ROADS RECLASSIFICATION REVIEW**

**RESOLVED** Crs Lambert/Collins

1. Proceed with the nomination of Manildra and Culling Streets application to transfer as part of the State Road network.
2. Proceed with the application to transfer Tomingley Road (Peak Hill Rd MR 89) and Eumungerie Roads (MR 572) under Narromine Shire's as a State Road
3. Proceed with Trangie- Dandaloo road (MR 347 D) under Narromine Shire's control for the reclassification and transfer as a State Road, pending outcomes of discussions with neighbouring shires
4. Proceed with Trangie -Collie Road (MR 347 C) under Narromine Shire's control for reclassification and transfer as a State Road, pending outcomes of discussions with neighbouring shires.
5. Submit Warren Road (approximately 0.7km in length from the intersection with the Mitchell Highway up to and including the intersection with Eumungerie Road), under Narromine Shire's control for transfer as a State Road.
6. Proceed with Tullamore Road (MR 354) under Narromine Shire's control for reclassification and transfer as a State Road, pending outcomes of discussions with neighbouring shires
7. Submit a section of Gainsborough Road approximately 1.8km in length between Tullamore Road (MR 354) and Tomingley Road (MR 89), under Narromine Shire's control for reclassification as a Regional Road.
8. Burraway Street (from Manildra Street to Dandaloo Street) and Dandaloo Street (from Burraway Street to Culling Street) for reclassification from State Road to Local Road.
9. Dandaloo Street from Derribong Avenue to Burraway Street for reclassification from MR354 Regional Road to Local Road.

**2021/282**

There being no further business the meeting closed at 7.08pm

The Minutes (pages 1 to 13) were confirmed at a meeting held on the 9th day of February 2022, and are a full and accurate record of proceedings of the meeting held on 8 December 2021.

**2022/001**

**Chair**