



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 8 SEPTEMBER 2021

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Les Lambert, Lyn Jablonski, Rob McCutcheon, Mark Munro, Colin Hamilton and Mrs Jane Redden (General Manager), Mr André Pretorius (Director Infrastructure & Engineering Services), Mr Phil Johnston (Director Community & Economic Development), Mrs Jeanette Coen (Acting Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Mrs Sally McDonnell (Minute Taker) via Audio/Visual Conferencing.

WELCOME

The Chair welcomed those present and declared the meeting open at 5.36pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

It was moved Crs Collins/Munro that the Minutes of the Ordinary Meeting held on 25 August 2021 be adopted as a true and accurate record of the meeting.

It was noted by the Director Governance that the minutes should reflect Cr Hamilton as present and the resolution No 2019/176 should be 2021/176.

With the concurrence of the mover and the seconder, it was resolved that the Minutes of the Ordinary Meeting held on 25 August 2021 with the amendments noted, be adopted as a true and accurate record of the meeting.

2021/178

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Lambert/Munro that the information be noted.

2021/179

It was noted that the Mayor will write to Council staff who assisted at the COVID-19 Vaccination Clinics thanking them for their efforts.

MAYORAL MINUTE (Cont'd)

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Jablonski that the information be noted.

2021/180

3. DELEGATES REPORT – MURRAY DARLING ASSOCIATION COMMITTEE MEETING

RESOLVED Crs Lambert/Craft that the information be noted.

2021/181

4. DELEGATES REPORT – MACQUARIE FLOOD MITIGATION ZONE REFERENCE GROUP

RESOLVED Crs Munro/McCutcheon that the information be noted.

2021/182

REPORTS OF COMMITTEES

1. NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

RESOLVED Crs Collins/Lambert that the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 29 July 2021 be adopted.

2021/183

REPORTS TO COUNCIL - GENERAL MANAGER

1. APPOINTMENT OF DEPUTY MAYOR

RESOLVED Crs Lambert/Munro that Council extend the term of the existing Deputy Mayor until the elections are held on 4 December 2021.

2021/184

2. COUNCIL COMMITTEES, APPOINTMENTS OF DELEGATES AND REPRESENTATIVES OF COUNCIL

RESOLVED Crs Lambert/Craft that Council extend the term of its appointed Councillor delegates and representatives of Council until 4 December 2021.

2021/185

3. ALCOHOL AND DRUG POLICY

RESOLVED Crs Munro/Lambert that the revised Alcohol and Drug Policy be adopted.

2021/186

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

4. COVID-19 PANDEMIC – DELEGATION TO GENERAL MANAGER

RESOLVED Crs Collins/McCutcheon that the General Manager be delegated authority to:

1. Enter into direct negotiations with licencees/lessees requesting rental relief, temporary amendments to agreements, reduction, waiver or deferral of payments for defined periods, and termination of agreements for the 2021/22 financial year, on the grounds of financial distress due to the COVID-19 Pandemic; and
2. Reduce fees and charges for Council's Sporting Facilities on a pro-rata basis for the 2021/22 financial year, as a result of the COVID-19 Pandemic; and
3. That the General Manager report back to Council all reductions, waivers or deferral of payments for rental relief.

2021/187

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 31 AUGUST 2021

RESOLVED Crs Lambert/Craft that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2021/188

2. DRAFT 2020/2021 FINANCIAL STATEMENTS REFERRAL TO AUDIT

It was moved Crs Lambert/Craft:

1. That Council's 2020/21 Draft Financial Statements be referred to audit to the NSW Audit Office.
2. That Council resolves that the draft annual Financial Statements are in accordance with:
 - the Local Government Act 1993 and the Regulations made there under;
 - the Australian Accounting Standards and professional pronouncements, and
 - the Local Government Code of Accounting Practice and Financial Reporting;and
 - presents fairly the Council's operating result and financial position for the year, and
 - accords with Council's accounting and other records;
 - and that Council is not aware of any matter that would render this report false or misleading in any way.
3. That Council adopt the Councillors/Management "Statements" and resolve that they be signed and attached to the year-end accounts.

2. DRAFT 2020/2021 FINANCIAL STATEMENTS REFERRAL TO AUDIT (Cont'd)

4. That Council delegates to the General Manager the authority to “finalise the date” at which the Auditor’s report and Financial Statements are to be presented to the public (as per section 418(1) of the Local Government Act 1993).
5. That Council note and adopt the value of the nominated Internal Reserves and their closing balances as listed in Note 7(c) of the General-Purpose Financial Statement.

It was noted by the General Manager that the following amendments should be made to the Financial Statements prior to referral to NSW Audit Office:

- Page 76 the Key Management Personnel, reference number 2, is to be amended to read:

During the financial year 2020-21, a related party of a Key Management Personnel sold a parcel of land to the Council. Payment was made in full at settlement.

- Page 78 – the reference number to Library Services be amended from number 2 to number 3.

With the concurrence of the mover and the seconder the motion, with the noted amendments, was put to the vote and **CARRIED**

2021/189

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Lambert/Munro that the information be noted.

2021/190

2. REGIONAL AIRPORTS PROGRAM ROUND TWO

RESOLVED Crs Collins/Jablonski that Council allocate \$389,000 from Council's unrestricted cash reserve to fund Council's contribution to the Regional Airports Program.

2021/191

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Collins/Lambert that the information be noted.

2021/192

2. NARROMINE SPORTS AND FITNESS CENTRE FACILITY HIRE FEES

RESOLVED Crs Lambert/Jablonski that Council adopt the revised fees and charges for the Narromine Sport and Fitness Centre.

2021/193

There being no further business the meeting closed at 6.15pm

The Minutes (pages 1 to 5) were confirmed at a meeting held on the
day of _____ 2021, and are a full and accurate record of
proceedings of the meeting held on 8 September 2021.

Chair