

1. REPORT OF THE TRANGIE MEMORIAL HALL COMMITTEE

The minutes of the Trangie Memorial Hall Committee meeting held at the Trangie Memorial Hall on Thursday 2 March 2017 together with the report to the meeting are attached (**see Attachment No. 1**).

RECOMMENDED

That the report of the Trangie Memorial Hall Committee and the recommendations from the minutes of 2 March 2017 be adopted.

MINUTES OF THE TRANGIE MEMORIAL HALL COMMITTEE MEETING HELD ON THURSDAY 2 MARCH 2017 AT THE TRANGIE MEMORIAL HALL.

PRESENT: Cr Robert McCutcheon (Chair), Vas Roberts (Director Corporate Community and Regulatory Services), Jessie Quigley (Trangie Action Group), Debbie Irving (Trangie History Group), Alan Palmer (Trangie Men's Shed), John Wise (Trangie Men's Shed) from 4.25 pm, Jack James, Minnie James from 4.30 pm, Anne Holden (Trangie Central School) from 4.35 pm, Suzanne Tink (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 4.22 pm.

2. APOLOGIES – Cr Craig Davies, J. Quinn.

It was noted that only committee members need to submit an apology and a discussion ensued regarding the number of members on the committee. The Director read a section from the Charter for the Trangie Memorial Hall regarding members of the committee.

RECOMMENDED J. Quigley/M. James that the apologies of Cr Davies and J. Quinn be accepted.

3. DECLARATION/CONFLICT OF INTEREST – Nil

4. CONFIRMATION OF THE PREVIOUS MINUTES OF THE TRANGIE MEMORIAL HALL COMMITTEE MEETING HELD ON 17 NOVEMBER 2016.

RECOMMENDED M. James/D. Irving that the Minutes of the previous meeting of the Trangie Memorial Hall Committee held on 17 November 2016 be adopted as a full and accurate record of proceedings of that meeting.

5. BUSINESS ARISING FROM THE MINUTES

- **Leak in roof/nail in the kitchen** – The builder is currently working at the Hall and will check. A. Palmer will show the builder where the leaks and loose nails are.

Action: Manager Community Facilities to follow up.

- **Costings for electricals** – These have not been done as yet.

Action: Manager Community Facilities to follow up.

- **Funding** – To qualify for Heritage funding, the Hall needs to be open at scheduled times.

Action: Follow up other sources of funding.

**MINUTES OF THE TRANGIE MEMORIAL HALL COMMITTEE MEETING HELD ON THURSDAY 2 MARCH
2017 AT THE TRANGIE MEMORIAL HALL.**

- **Back Stage Light** – This has been fixed
- **Security Lights** -

Action: Manager Community Facilities to follow up this matter.

6. ANZAC MARCH – DETAILS

RECOMMENDED D. Irving/J. Quigley that Council be requested to prepare a Traffic Management Plan and all other documentation for the Anzac March to be held on 25 April 2017 in Trangie, the same as they did last year.

7. REQUEST – LOCAL HISTORY GROUP – FOYER DISPLAY

A discussion ensued about the 90th Anniversary of the Memorial Hall and the proposed permanent display in the foyer. Members of the Trangie Action Group, Local History Group and Trangie Memorial Hall Committee to meet to discuss the issues and bring ideas back to the next meeting.

The item regarding the Silhouettes will be put on hold for the time being, pending further discussion amongst members of the various groups on the Committee.

8. ACCESS TO TRANGIE MEMORIAL HALL

It was noted that the wooden seats and tables are still missing from the Hall, and the subject of who has access and keys to the Hall was discussed. It was felt the local newsagent or someone in town needs to have a key. It was suggested Council advertise on its website and on Facebook and Narromine News, asking whoever borrowed them to please return them.

RECOMMENDED J. James/A. Palmer that Council change the locks to the Trangie Memorial Hall, with only nominated people having access to keys.

9. FINANCIAL REPORT

RECOMMENDED J. Quigley/J. James that the Financial Report showing a balance of \$3609.91 as at 22 February 2017 be accepted.

**MINUTES OF THE TRANGIE MEMORIAL HALL COMMITTEE MEETING HELD ON THURSDAY 2 MARCH
2017 AT THE TRANGIE MEMORIAL HALL.**

10. GENERAL BUSINESS

- **Local History Group**

RECOMMENDED M. James/A. Holden that a member of the Trangie Local History Group become an official member of the Trangie Memorial Hall Committee in the Charter, in addition to the five community members.

- **Workplace Health and Safety**

- Door leading to breezeway is intruding on the wheelchair ramp because you can't open it back.

Action: Manager Community Facilities to follow up.

- Stage – there are nails sticking out from the stage floor, which is a problem for ballet dancers during concert.
- Main floor – the whole floor needs attention, as there are nails protruding and broken pieces of wood. It needs sanding and lacquering. It was suggested that it could be a project for the Work for the Dole program. Will check with Heritage consultant before any work is commenced on the floor.

RECOMMENDED J. James/A. Palmer that Council investigate the possibility of including these projects in the Work for the Dole program, in conjunction with the Trangie Showground project, to carry out some maintenance on the Hall including protruding nails and Hall floor maintenance.

11. NEXT MEETING

The next meeting of the Trangie Memorial Hall Committee will be held on Thursday 22 June 2017 at 4.00 pm.

There being no further business, the meeting closed at 5.15 pm.

The Minutes (pages 1 – 3) were confirmed at a meeting held on the _____ day of _____ 2017 and are a full and accurate record of proceedings of the Trangie Memorial Hall meeting held on 2 March 2017.

CHAIR

**TRANGIE MEMORIAL HALL
COMMITTEE
Bank Reconciliation
As At 22/02/2017**

Balance of Bank Account as at 01.07.16	\$ 3,688.40
Add Receipts	\$ -
Less Payments	\$ 78.59
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Balance of Working Funds 20/02/17 **\$ 3,609.81**

Bonds Held	\$ -
Sub Total	\$ 3,609.81

Balance as Per Bank Statement 22/02/17 \$ 3,609.81

Reconciled Balance	\$ 3,609.81
Check:	\$ -

Balance Sheet Check:

Reconciled Bank Balance 1 July 2016	\$ 3,688.40
Loss Year to Date	-\$ 78.59
Security Bonds Held	\$ -
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Reconciled Bank Balance 22/02/17 **\$ 3,609.81**

Reconciled Balance	\$ 3,609.81
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Check:	\$ -
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**TRANGIE MEMORIAL HALL
COMMITTEE**

**Statement of Income & Expenditure
Period Ending 22/02/17**

INCOME

User Charges	-
Other Revenues	-
Contributions	-
Narromine Shire	-
Grant Income	-
Sundry Income	-

TOTAL INCOME

-

EXPENDITURE

Electricity	-
Insurance	-
Rates & water	-
Wages & Security	-
Repairs & Maintenance	-
Other Expenditure	78.59

TOTAL EXPENDITURE

78.59

PROFIT/(LOSS) YEAR TO DATE

- 78.59

Trangie Memorial Hall - Expenditure									
2016-2017									
DATE	FOR	CHQ	Electricity	Insurance	Rates & Water	Wages & Security	Repairs & Maintenance	Other Expenditure	TOTAL
24/08/2016	PPCA - Hall Multiple Events Per Annum							78.59	78.59
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
			0.00	0.00	0.00	0.00	0.00	78.59	\$ 78.59

15

2016/2017		INCOME							
DATE	DETAILS	REC	User Charges	Other Revenues	Contributions	Narromine Shire	Grant Income	Sundry	Total Income
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
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									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
	TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00

1.6