



***DRAFT***

**MINUTES  
ORDINARY MEETING OF COUNCIL**

***held on***

**WEDNESDAY, 14 JUNE, 2017**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Colin Hamilton, Lyn Jablonski, Les Lambert, Rob McCutcheon, Mark Munro; Mrs Jane Redden (General Manager); Mr John Sevil (Director Finance & Corporate Strategy); Mr Mick Bell (Acting Director Infrastructure & Engineering Services); Mrs Vas Roberts (Director Corporate, Community & Regulatory Services); Mr Phil Johnston (Manager Economic Development); and Mrs Margaret Walsh (Executive Assistant).

**WELCOME**

The Chair welcomed those present and declared the meeting open at 4.30pm.

**PRAYER**

The prayer was taken by Pastor David Taylor of the Generocity Church who acknowledged the passing of Cr Peter Drew the previous day.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement of Country was made by Cr Davies.

**MINUTE'S SILENCE**

The General Manager and the Mayor acknowledged the contribution made to Council, both as a former employee and as a Councillor, of Peter Drew, and expressed Council's condolences to his family. The Mayor invited Councillors to also add their comments, which was followed by a minute's silence by those present at the meeting, including Staff who had assembled in the meeting room.

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Lambert/Collins that the Minutes of the Ordinary Meeting held on 10 May, 2017 be adopted as a true and correct record of the meeting.

**2017/122**

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Lambert/Munro that the Minutes of the Extraordinary Meeting held on 24 May, 2017 be adopted as a true and correct record of the meeting, with the amendment on page 3, Resolution No. 2017/118 to read: *"that Council amend the 603 Certificate application fee from \$75 to \$80 and adopt the statutory interest rate on overdue rates and charges at 7.5% and the draft Integrated Planning and Reporting documents to be placed on public exhibition"*.

**2017/123**

**MAYORAL MINUTE****1. MAYORAL DIARY**

**RESOLVED** Crs Collins/Craft that the information be noted with the amendment made as follows: "*June Thursday, 8: Travel to **Parkes** to meet with General Manager and Logistic Manager re Inland Rail*".

**2017/124****2. NSW LOCAL ROADS CONGRESS**

**RESOLVED** Crs Collins/Craft that the information be noted.

**2017/125****3. DELEGATES REPORTS****A. NARROMINE AVIATION MUSEUM COMMITTEE**

**RESOLVED** Crs Jablonski/Lambert that the information be noted.

**2017/126****B. MACQUARIE VALLEY WEEDS ADVISORY COMMITTEE INC.**

**RESOLVED** Crs Jablonski/Craft that the information be noted.

**2017/127****C. WARREN LIBRARY OPENING**

**RESOLVED** Crs Lambert/Jablonski that the information be noted.

**2017/128****D. NARROMINE AVIATION MUSEUM COMMITTEE**

**RESOLVED** Crs Jablonski/Collins that the information be noted.

**2017/129****DECLARATION/CONFLICT OF INTEREST**

- **Cr McCutcheon declared a pecuniary interest in Item 6 of the Corporate, Community & Regulatory Services Report, Licence – Reserve No R120059, as his son leases the subject property.**

**PUBLIC FORUM****1. Peter Kierath – Item 11 of the Corporate, Community & Regulatory Services Report, Narromine Aviation Museum Inc.**

Mr Kierath, in his capacity as Chair of the Narromine Aviation Museum Committee spoke against the removal of the NDB towers at the aerodrome. He believes that Council should focus on three issues relating to the NDB being the risk, liability and maintenance and should seek the relevant reports from Air Services Australia.

He added the towers are a vital part of the parade ground and should be retained for historical purposes. The Committee have plans to highlight the parade ground with plaques describing activities and the towers and beacon would form part of that, and could be further enhanced with LED lighting and flags during aviation events.

**COMMITTEES REPORT****1. LOCAL EMERGENCY MANAGEMENT COMMITTEE**

**RESOLVED** Crs Davies/Munro that the report of the Local Emergency Management Committee and the recommendations from the minutes of 11 May 2017 be adopted.

**2017/130****2. TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**RESOLVED** Crs Collins/McCutcheon that the report of the Trangie Showground & Racecourse Advisory Committee and the recommendations from the minutes of 25 May 2017 be adopted.

**2017/131****3. NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**RESOLVED** Crs Collins/Lambert that the report of the Narromine Showground & Racecourse Advisory Committee and the recommendations from the minutes of 11 May 2017 be adopted.

**2017/132****4. TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE**

**RESOLVED** Crs Craft/Munro that the report of the Tomingley Advancement Association Committee and the recommendations from the minutes of 15 May 2017 be adopted, with deferral of concreting or placing bitumen in Dicken Park until further consideration by the Committee, and with the exception of contacting Alkane as this has already been actioned.

**2017/133**

**GENERAL MANAGER'S REPORT****1. DRAFT MEDIA RELATIONS POLICY**

**RESOLVED** Crs Collins/Craft that the draft Media Relations Policy, as attached to the report, be adopted.

**2017/134**

**2. DELEGATION OF AUTHORITY FOR MAYOR AND GENERAL MANAGER**

**RESOLVED** Crs Lambert/McCutcheon that the draft delegations, as attached to the report, to the Mayor and General Manager be considered and adopted.

**2017/135**

**FINANCE & CORPORATE STRATEGY REPORT****1. INVESTMENT REPORT AS AT 31 MAY, 2017**

**RESOLVED** Crs McCutcheon/Munro

1. That the report regarding Council's Investment Portfolio be received and noted.
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

**2017/136**

**2. HARDSHIP POLICY – FIRE AND EMERGENCY SERVICES LEVY**

**RESOLVED** Crs Collins/Craft that Council's Hardship Policy be amended to remove all references to the Fire and Emergency Services Levy.

**2017/137**

**CORPORATE, COMMUNITY & REGULATORY SERVICES REPORT****1. DEVELOPMENT APPROVALS**

**RESOLVED** Crs Lambert/Hamilton that the report be noted.

**2017/138**

**Cr McCutcheon left the meeting room at 5.27pm.**

**2. LEASE AGREEMENT – NARROMINE LIONS CLUB**

**RESOLVED** Crs Collins/Jablonski that Council enter into a three year lease agreement with Narromine Lions Club Inc. for the lease of site no. 18 at the Narromine Aerodrome at a rental of one dollar per annum payable on demand.

**2017/139**

**Cr McCutcheon returned to the meeting room at 5.28pm.**

**CORPORATE, COMMUNITY & REGULATORY SERVICES REPORT (Cont.)**

**3. LEASE AGREEMENTS – BRIEFING SHED SITE NO 7, HANGAR SITE NO 13, AND HANGAR SITE NO 17**

**RESOLVED** Crs Lambert/Munro that Council enter into three year lease agreements for the lease of:

1. Briefing Shed Site No 7 at the Narromine Aerodrome at a commencing rental of \$68.96 per month (including GST) with CPI increments applied annually thereafter;
2. Hangar Site No 13 at the Narromine Aerodrome at a commencing rental of \$160.53 per month (including GST) with CPI increments applied annually thereafter;
3. Hangar Site No 17 at the Narromine Aerodrome at a commencing rental of \$190.64 per month (including GST) with CPI increments applied annually thereafter.

**2017/140**

**4. LEASE AGREEMENT – PART HANGAR NO 15**

**RESOLVED** Crs Lambert/Craft that Council that Council enter into a three year lease agreement with the Narromine Gliding Club Inc. for the lease of the western half of Hangar No 15 at the Narromine Aerodrome at a commencing rental of \$738.97 per month (including GST) with annual CPI increments applied thereafter.

**2017/141**

**5. LICENCE – RESERVE NO R43054; PART RESERVE NO R120037**

**RESOLVED** Crs Lambert/Craft

- a) That should the current lessee wish to continue with the leases, approval be given to renew the temporary licence agreement for 4 hectares of Reserve R43054, for grazing purposes, for a further period of 1 year, at a rental of \$526.90 per annum (GST inclusive) and 0.8 hectares of part Reserve R120037 at a rental of \$134.44 (GST inclusive) per annum. Should the lessee not wish to continue with the leases, they be advertised at the proposed rental of \$526.90 and \$134.44 per annum respectively.
- b) That the lessee is responsible for the payment of rates for Reserve R43054, as allowed for in the Local Government Act 1993.
- c) That approval be given to affix the common seal to the temporary licence agreements.

**2017/142**

**Cr McCutcheon declared a pecuniary interest in Item 6 of the Corporate, Community & Regulatory Services Report, Licence – Reserve No R120059, as his son leases the subject property, and left the meeting room at 5.31pm.**

**CORPORATE, COMMUNITY & REGULATORY SERVICES REPORT (Cont.)**

**6. LICENCE – RESERVE NO R120059**

**RESOLVED** Crs Lambert/Munro

- a) That approval be given to renew the temporary licence agreement for 5 hectares of Gin Gin Recreation Reserve (R120059), being Lot 7001 DP 1020595 for grazing purposes, for a further period of 1 year, at a rental of \$526.90 per annum (GST inclusive). Should the lessee not wish to renew the licence agreement, it be advertised at the proposed rental of \$526.90 per annum (GST inclusive).
- b) That the lessee is responsible for the payment of rates, as allowed for in the Local Government Act 1993.
- c) That approval be given to affix the common seal to the temporary licence agreement.

**2017/143**

**Cr McCutcheon returned to the meeting room at 5.32pm.**

**7. LICENCE – RESERVE NO R120096**

**RESOLVED** Crs Lambert/Jablonski

- a) That approval be given to renew the temporary licence agreement for 26.3 hectares of Yellow Tank Reserve (R120096), being Lot 54 DP 820757 for grazing purposes, for a further period of 1 year, at a rental of \$526.90 per annum (GST inclusive). Should the lessee not wish to renew the licence agreement, it be advertised at the proposed rental of \$526.90 per annum (GST inclusive).
- b) That the lessee is responsible for the payment of rates, as allowed for in the Local Government Act 1993.
- c) That approval be given to affix the common seal to the temporary licence agreement.

**2017/144**

**8. LICENCE – RESERVE NO R82738**

**Cr McCutcheon left the meeting room at 5.35pm during a general discussion on the amounts charged for licence agreements in response to questions from Crs Lambert and Collins, saying he should not be party to the discussion due to his conflict of interest previously declared.**

**RESOLVED** Crs Lambert/Craft

- a) That approval be given to renew the temporary licence agreement for 77.73 hectares of Reserve (R82738), being Lot 45 DP 755097 for grazing purposes, for a further period of 1 year, at a rental of \$545.11 per annum (GST inclusive). Should the lessee not wish to renew the licence agreement, it be advertised at the proposed rental of \$545.11 per annum (GST inclusive).
- b) That the lessee is responsible for the payment of rates, as allowed for in the Local Government Act 1993.
- c) That approval be given to affix the common seal to the temporary licence agreement.

**2017/145**

**CORPORATE, COMMUNITY & REGULATORY SERVICES REPORT (Cont.)**

**Cr McCutcheon returned to the meeting room at 5.36pm.**

**9. LICENCE – RESERVE NO R87820**

**RESOLVED** Crs Lambert/Munro

- a) That should the lessee wish to continue with the lease, approval be given to renew the temporary licence agreement for 5 hectares of Reserve (R87820), being Lot 7005 DP 1021022, for grazing purposes, for a further period of 1 year, at a rental of \$526.90 per annum (GST inclusive). Should the lessee not wish to continue with the lease, it be advertised at the proposed rental of \$526.90.
- b) That the lessee is responsible for the payment of rates, as allowed for in the Local Government Act 1993.
- c) That approval be given to affix the common seal to the temporary licence agreement.

**2017/146**

**10. ADVERTISING AND EXTERNAL COMMUNICATIONS POLICIES**

**RESOLVED** Crs Craft/McCutcheon that the Advertising Policy and External Communications Policy, as attached to the report, be made obsolete.

**2017/147**

**11. NARROMINE AVIATION MUSEUM INC.**

**It was moved** Crs McCutcheon/Jablonski that Council relook at all aspects of the items mentioned in the report, including the possibility of renegotiating any agreement with Air Services Australia, including the Deed of Surrender.

The Director Corporate, Community & Regulatory Services advised the motion was invalid due to the fact that Council has already signed the Deed of Surrender.

**RESOLVED** Crs Lambert/Jablonski that Council staff look into a further report in negotiating with Air Services Australia before removing the towers and report back to the Extraordinary Meeting of Council to be held on 28 June 2017 due to community concerns.

**2017/148**

**RESOLVED** Crs Lambert/Hamilton that the Narromine Aviation Museum Inc. be offered the top 5m portion of the NDB towers and the NDB equipment from Narromine Aerodrome for display in the Aviation Museum.

**2017/149**



---

**CORPORATE, COMMUNITY & REGULATORY SERVICES REPORT (Cont.)****12. NARROMINE AVIATION MUSEUM INC. – ARTEFACTS**

**RESOLVED** Crs Lambert/Jablonski that the Narromine Aviation Museum be offered all the old lampshades from the former World War II building and also the items of historic value stored in the hangar, i.e. the Chinese hat lamp shade, three large signs for events held at the Aerodrome and a tool stand made from old plough discs. Further that the General Manager be authorised to make a decision on any other old artefacts (if any) found in the next clean-up of the old storage hangar that may be of historic value for display at the Narromine Aviation Museum.

**2017/150****INFRASTRUCTURE & ENGINEERING SERVICES REPORT****1. MONTHLY WORKS REPORT**

**RESOLVED** Crs Munro/Collins that the information be noted.

**2017/151****2. INFRASTRUCTURE AND ENGINEERING SERVICES POLICIES**

**RESOLVED** Crs Craft/Munro that Council make the following policies obsolete: Swimming Pools Policy, Street Cleaning Narromine Policy, Street Cleaning Trangie Policy, Service Warranty at Expiration Policy, Restricted Access Vehicle Routes Policy, Resource Sharing Policy, Roads – Damage to Policy, Irrigation Channel and Water Pipe Road Crossings Policy, Gravel Royalty Payments Policy and Inspection, Evaluation and Maintenance of Roads Policy.

**2017/152****CORRESPONDENCE REPORT****1. NSW AUDIT OFFICE**

**RESOLVED** Crs Collins/Craft that the information be noted.

**2017/153****2. NSW PLANNING AND ENVIRONMENT**

**RESOLVED** Crs Lambert/Hamilton that the information be noted.

**2017/154**

There being no further business the meeting closed at 6.10pm.

The Minutes (pages 1 to 10) were confirmed at a meeting held on the day of \_\_\_\_\_ 2017, and are a full and accurate record of proceedings of the meeting held on 14 June, 2017.

**Chair**