



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 9 AUGUST, 2017

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Colin Hamilton, Lyn Jablonski, Les Lambert, Mark Munro and Rob McCutcheon; Mrs Jane Redden (General Manager); Mr John Sevil (Director Finance & Corporate Strategy); Mrs Kerrie Murphy (Director Infrastructure & Engineering Services); Mr Guy Marchant (Acting Director Community & Regulatory Services); Mr Phil Johnston (Executive Manager Economic Development); Mrs Marion Truscott (Executive Manager Corporate Governance) and Mrs Margaret Walsh (Executive Assistant).

WELCOME

The Chair welcomed those present and declared the meeting open at 4.31pm.

PRAYER

The prayer was taken by Cr Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by Cr Davies.

APOLOGIES

RESOLVED Crs Munro/Hamilton that the apology of Cr Craft be noted and leave of absence granted.

2017/188

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Collins that the Minutes of the Ordinary Meeting held on 12 July 2017 be adopted as a true and correct record of the meeting.

2017/189

QUESTIONS ARISING FROM THE MINUTES

- **Page 3, Mayoral Minute, Item 2 – 2017 Local Government NSW Conference**

Cr Collins referred to Council's resolution that Narromine Shire Council be represented at the 2017 Local Government NSW Conference by its Voting Delegate, i.e. the Mayor, the General Manager and two other Councillors, and offered to attend in her capacity as the Deputy Mayor, and asked whether other Councillors were interested in attending the Conference.

Cr McCutcheon expressed his interest in also attending the Conference, therefore the two additional Councillors attending are to be Crs Collins and McCutcheon.

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Munro that the Minutes of the Extraordinary Meeting held on 26 July, 2017 be adopted as a true and correct record of the meeting.

2017/190**MAYORAL MINUTE****1. MAYORAL DIARY**

RESOLVED Crs Collins/Hamilton that the information be noted.

2017/191**2. GENERAL MANAGER'S HALF YEARLY PERFORMANCE REVIEW**

The Mayor reiterated his comments made in the third paragraph of the report "*The Panel, and Council, are very impressed with the amount and quality of the work delivered by the General Manager, Jane Redden. We thank her sincerely for her dedication and ability to deliver high quality outcomes at every opportunity*" and added this was a heartfelt sentiment from all of Council.

RESOLVED Crs Collins/Jablonski that the information be noted.

2017/192**DECLARATION/CONFLICT OF INTEREST**

There were no declarations or conflicts of interest noted.

COMMITTEES REPORT**1. FLOODPLAIN MANAGEMENT COMMITTEE**

RESOLVED Crs Hamilton/Lambert that the report of the Floodplain Management Committee and the recommendations from the minutes of 13 July 2017 be adopted.

2017/193**2. ECONOMIC DEVELOPMENT GROUP COMMITTEE DISCUSSION**

RESOLVED Crs Munro/Jablonski that the information be noted.

2017/194

GENERAL MANAGER'S REPORT**1. LEASE FEE – RESERVE NO R91346****RESOLVED** Crs Collins/Lambert

1. That approval be given to renew the temporary licence agreement for 12.02 hectares of Reserve (R91346), being Lots 7009 and 7010 DP 1126818, for grazing purposes, for a further period of 1 year, at a rental of \$775.38 per annum (GST inclusive).
2. That the lessee is responsible for the payment of rates, as allowed for in the Local Government Act 1993;
3. That approval be given to affix the common seal to the temporary licence agreement.

2017/195**2. LEASE FEE – 35 BURRAWAY STREET, NARROMINE**

RESOLVED Crs Lambert/Munro that Council continues to lease the building at 35 Burraway Street, Narromine for a further 12 month period to the existing lessee at a rental of \$23.66 per week (GST inclusive).

2017/196**3. LEASE FEE – BUILDING NO 8, NARROMINE AERODROME**

RESOLVED Crs Collins/McCutcheon that Council advertise the availability of Building No 8 at the Narromine Aerodrome at a commencing rental of \$170.32 per month (GST inclusive) and enter into a new agreement for a period of not more than 3 years with annual CPI increments to be applied.

2017/197**4. LEASE FEE – NYMAGEE STREET WATER TOWER, NARROMINE**

RESOLVED Crs Lambert/Hamilton that Council renew the lease agreement for the use of Nymagee Street Water Tower for a further 10 year period, at a commencing rental of \$1473.83 per annum with annual CPI increments to be applied thereafter.

2017/198**5. LEASE FEE – SITE NO 3, NARROMINE AERODROME**

RESOLVED Crs McCutcheon/Collins that Council renew the lease agreement for the use of Office Site No 3 at the Narromine Aerodrome, at a commencing rental of \$161.15 per month (including GST) with annual CPI increments to be applied thereafter.

2017/199

FINANCE & CORPORATE STRATEGY REPORT

1. INVESTMENT REPORT AS AT 31 JULY, 2017

RESOLVED Crs McCutcheon/Lambert

1. That the report regarding Council's Investment Portfolio be received and noted.
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2017/200

2. DONATIONS, SPONSORSHIPS AND WAIVER OF FEES AND CHARGES POLICY

RESOLVED Crs Lambert/Collins that the Donations, Sponsorships and Waiver of Fees and Charges Policy, as attached to the report, be adopted.

2017/201

3. CARRY FORWARD WORKS AND RE-VOTES FROM 2016/17

RESOLVED Crs Lambert/Munro

1. That the list of carry forward works which were commenced in 2016/2017 but not completed (as shown in Attachment 2 of the report) be noted.
2. That the list of carry forward works which did not fall within clause 211 of Local Government (General) Regulation 2005 (as show in Attachment 3 of the report), be adopted as part of the 2017/2018 budget.

2017/202

COMMUNITY & REGULATORY SERVICES REPORT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Munro that the report be noted.

2017/203

2. LOCAL APPROVALS POLICY REVIEW

RESOLVED Crs Lambert/Hamilton that Council

1. Revoke the Street Raffle Collections in Narromine Business Areas Policy, as attached to the report;
2. Place the Keeping of Domestic Animals Policy and Local Approvals Policy (as attached to the report) on public exhibition for a period of twenty eight (28) days;
3. Adopt both policies under the delegation of the General Manager, subject to there being no objections that cannot be resolved by minor amendments and that appropriate public notice is given.

2017/204

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

3. NOTIFICATION OF PLANNING PROPOSAL: NARROMINE AERODROME

RESOLVED Crs Collins/Lambert that the information be noted.

2017/205

4. LOCAL HERITAGE ASSISTANCE FUND

RESOLVED Crs Lambert/Munro that the information be noted.

2017/206

5. LOCALITY BOUNDARY REALIGNMENT REQUEST 'NEWHAVEN' 887 PAPWORTH LANE TRANGIE

RESOLVED Crs McCutcheon/Hamilton that Council notify the Geographical Names Boards that it supports the applicant's submission to amend the locality boundary between Narromine and Trangie to change Lots 15 DP 755088, Lot 33 DP 755088 and Lot 38 DP 755088 from the locality of Trangie to Narromine and advise the owners of Council's decision.

2017/207

INFRASTRUCTURE & ENGINEERING SERVICES REPORT

1. MONTHLY WORKS REPORT

RESOLVED Crs Lambert/Hamilton that the information be noted.

2017/208

2. 2015-16 NSW WATER SUPPLY AND SEWERAGE PERFORMANCE MONITORING REPORT FOR WATER AND SEWERAGE OPERATIONS.

RESOLVED Crs Lambert/Collins that the information be received and noted.

2017/209

3. EXTRAORDINARY MEETING FOR FOOD AND GARDEN ORGANICS COLLECTION

RESOLVED Crs Collins/McCutcheon that Council hold an Extraordinary Council meeting on 21 August 2017 at 5.30pm for the purposes of determining whether Narromine Shire Council will participate in food and garden organics collection.

2017/210

The General Manager advised that reports for the Extraordinary Meeting would be available early the following week and that if Councillors have any specific questions they wish to be addressed in the report, that they advise her via email by Friday 11 August 2017.

QUESTIONS FOR THE NEXT MEETING

1. POLICY REVIEW

Cr Lambert asked whether Councillors needed to submit a Notice of Motion if they wished to request a change to Council Policy, i.e. scavenging at the tip, or can Council change policies as they go.

The General Manager responded that Council endorsed policies have a review date; however if Council wished to change anything in the meantime, then a Notice of Motion should be submitted.

2. MEDICAL CENTRE

Cr Lambert asked whether it was possible to have an additional awning erected at the Narromine medical centre to prevent people standing out in the rain waiting for the medical centre to be opened.

The General Manager advised that Council has a good relationship with the lessees of the building, and this matter should be a topic for discussion between those parties.

Cr Lambert advised he would refer the person to the Staff at the medical centre.

3. FOOTPATH PROGRAM

Cr Lambert asked where he could find the Footpath Program in Council's documents as he had been questioned by a ratepayer as to when their footpath would be done.

The General Manager commented that this was not a question for the next meeting as the information required is available in documents previously adopted by Council. She added the appropriate page number could be advised following the meeting.

There being no further business the meeting closed at 5.13pm.

The Minutes (pages 1 to 7) were confirmed at a meeting held on the day of _____ 2017, and are a full and accurate record of proceedings of the meeting held on 9 August, 2017.

Chair