



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 13 SEPTEMBER, 2017

PRESENT

Councillors Dawn Collins (Deputy Mayor and Chair), James Craft, Trudy Everingham, Colin Hamilton, Lyn Jablonski, Les Lambert, Mark Munro and Rob McCutcheon; Mrs Jane Redden (General Manager); Mr John Sevil (Director Finance & Corporate Strategy); Mrs Kerrie Murphy (Director Infrastructure & Engineering Services); Mr Guy Marchant (Acting Director Community & Regulatory Services); Mr Phil Johnston (Executive Manager Economic Development); Mrs Marion Truscott (Executive Manager Corporate Governance) and Mrs Margaret Walsh (Executive Assistant).

WELCOME

The Chair welcomed those present and declared the meeting open at 4.30pm.

PRAYER

The prayer was taken by Matt McClure from the Narromine Baptist Church.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by Cr Collins.

APOLOGIES

RESOLVED Crs Lambert/Munro that the apology of Cr Davies be noted and leave of absence granted.

2017/216**GENERAL MANAGER'S REPORT****1. COUNCILLOR OATH OR AFFIRMATION OF OFFICE**

RESOLVED Crs Craft/Munro that Cr Everingham stand before Council and take an oath or affirmation of office, as prescribed, before the General Manager of the Council. FURTHER that Cr Everingham complete and sign the oath or affirmation.

2017/217

Cr Everingham read the Affirmation of Office and duly signed the document.

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Hamilton that the Minutes of the Ordinary Meeting held on 9 August 2017 be adopted as a true and correct record of the meeting.

2017/218

CONFIRMATION OF MINUTES

RESOLVED Crs Hamilton/Munro that the Minutes of the Extraordinary Meeting held on 21 August, 2017 be adopted as a true and correct record of the meeting.

2017/219**MAYORAL MINUTE****1. MAYORAL DIARY**

RESOLVED Crs Craft/Lambert that the information be noted.

2017/220**DECLARATION/CONFLICT OF INTEREST****• Item 6, General Manager's Report – Lease Fee, Lot 123 Derribong Street, Narromine**

The Executive Manager Corporate Governance declared a non-pecuniary interest in Item 6 of the General Manager's Report, Lease Fee – Lot 123 Derribong Street Narromine as her husband works at Darling Irrigation who use the subject facility jointly with Ag'N'Vet.

• Item 4, Community & Regulatory Services Report – New Road Names, Dappo Road

The General Manager declared a non-pecuniary interest in Item 4 of the Community & Regulatory Services Report, New Road Names – Dappo Road as she is a resident of Dappo Road.

COMMITTEES REPORT**1. NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

RESOLVED Crs Collins/Lambert that the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of 17 August 2017 be adopted.

2017/221**2. TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE**

RESOLVED Crs Craft/Lambert that the report of the Tomingley Advancement Association Committee and the recommendations from the minutes of 14 August 2017 be adopted.

2017/222

COMMITTEES REPORT (Cont.)**3. RURAL FIRE SERVICE LIAISON COMMITTEE**

RESOLVED Crs Hamilton/Craft that the report of the Rural Fire Service Liaison Committee and the recommendations from the minutes of 8 August 2017 be adopted.

2017/223**4. LOCAL EMERGENCY MANAGEMENT COMMITTEE**

RESOLVED Crs Lambert/Munro that the report of the Local Emergency Management Committee and the recommendations from the minutes of 10 August 2017 be adopted.

2017/224**5. FLOODPLAIN MANAGEMENT COMMITTEE**

RESOLVED Crs Collins/Hamilton that the report of the Floodplain Management Committee and the recommendations from the minutes of 24 August 2017 be adopted.

2017/225**GENERAL MANAGER'S REPORT****2. ORDINARY COUNCIL MEETINGS – ORDER OF BUSINESS**

RESOLVED Crs Lambert/Jablonski that the Order of Business be as follows:

1. Declare Meeting Open and Welcome
2. Prayer
3. Acknowledgement of Country
4. Apologies
5. Confirmation of minutes of previous meeting(s)
6. Questions arising from minutes
7. Mayoral Minute
8. Declaration/Conflict of Interest
9. Public Forum
10. Committee Report
11. General Manager's Report
12. Finance & Corporate Strategy Report
13. Community & Regulatory Services Report
14. Infrastructure & Engineering Services Report
15. Notices of Motion Report
16. Correspondence Report
17. Questions on Notice Report
18. Business Without Notice – Urgent Matters
19. Closed Meeting of Council

2017/226

Cr Craft suggested that all present should stand for the Acknowledgement of Country at future meetings.

GENERAL MANAGER'S REPORT (Cont.)**3. FIXING A TIME AND DAY FOR HOLDING OF ORDINARY MEETINGS OF COUNCIL**

RESOLVED Crs Craft/McCutcheon

1. That Council determine a day and time for Ordinary Council Meetings, being the second Wednesday of each month, commencing at 5.30pm;
2. That Council not hold an Ordinary Meeting in January; and
3. That the public be notified of the day and time of Ordinary Council Meetings.

2017/227

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL & REPRESENTATIVES OF COUNCIL**Statutory Committees****1. Local Emergency Management Committee**

RESOLVED Crs Lambert/Craft that the Mayor and one alternate delegate, being Cr Craft, be appointed to the Local Emergency Management Committee.

2017/228

2. Rural Fire Service Liaison Committee

RESOLVED Crs McCutcheon/Munro that two Council Representatives, Crs Hamilton and Jablonski, and one alternate delegate, Cr McCutcheon, be appointed to the Rural Fire Service Liaison Committee.

2017/229

3. Local Traffic Committee

RESOLVED Crs Lambert/Craft that one Councillor Representative, Cr Collins, and one Alternate Delegate, Cr Jablonski, be appointed to the Local Traffic Committee; FURTHER that a letter be sent to the Local Member for Dubbo to reappoint their representative.

2017/230

4. General Manager's Performance Review Panel

RESOLVED Crs Craft/Lambert that in accordance with the Office of Local Government's *Guidelines for the Appointment and Oversight of General Managers*:

1. The whole process of performance management of the General Manager including conducting performance reviews; reporting findings and recommendations of those reviews to Council and development of the performance agreement be delegated to the performance review panel; comprising of the Mayor, the Deputy Mayor, another Councillor appointed by Council, and one Councillor nominated by the General Manager.
2. That Council nominate one Councillor Representative, Cr Munro, to form part of the General Manager's Performance Review Panel.

GENERAL MANAGER'S REPORT (Cont.)

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL & REPRESENTATIVES OF COUNCIL (Cont.)

4. General Manager's Performance Review Panel (Cont.)

3. That the Review Panel, in consultation with the General Manager, appoint an external facilitator to assist with the process of performance appraisal.

2017/231

Appointment of Committees – under Section 355(b)

(of which not all members are Councillors)

1. Narromine Australia Day Committee

RESOLVED Crs Lambert/Munro that two Councillor Representatives, Crs Lambert and Munro, be appointed to the Narromine Australia Day Committee.

2017/232

2. Narromine Showground & Racecourse Advisory Committee

RESOLVED Crs Lambert/Munro that two Councillor Representatives, Crs Collins and Lambert, be appointed to the Narromine Showground & Racecourse Advisory Committee.

2017/233

3. Trangie Showground & Racecourse Advisory Committee

RESOLVED Crs Lambert/Munro that two Councillor Representatives, Crs Collins and Davies, be appointed to the Trangie Showground & Racecourse Advisory Committee.

2017/234

4. Tomingley Advancement Association Committee

RESOLVED Crs Lambert/Craft that one Councillor Representative, Cr Craft, and one alternate delegate, Cr Jablonski, be appointed to the Tomingley Advancement Association Committee.

2017/235

5. Trangie Memorial Hall Committee

RESOLVED Crs Lambert/Craft that two Councillor Representatives, Crs Davies and McCutcheon, be appointed to the Trangie Memorial Hall Committee.

2017/236

GENERAL MANAGER'S REPORT (Cont.)**4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL & REPRESENTATIVES OF COUNCIL (Cont.)****6. Floodplain Management Committee**

RESOLVED Crs Lambert/Hamilton that two Councillor Representatives, Crs Hamilton and McCutcheon, be appointed to the Floodplain Management Committee.

2017/237**7. Economic Development Group Committee**

RESOLVED Crs Munro/Jablonski that two Councillor Representatives, Crs Jablonski and Munro, be appointed to the Economic Development Group Committee.

2017/238**REPRESENTATIVES OF COUNCIL****1. Narromine Health Council**

RESOLVED Crs Craft/Jablonski that one Councillor Representative, Cr Everingham, and one alternate delegate, Cr Jablonski, be appointed to the Narromine Health Council.

2017/239**2. Orana Crime Prevention Partnership**

RESOLVED Crs Lambert/Everingham that the Mayor and General Manager be appointed as representatives of Council to the Orana Crime Prevention Partnership Committee.

2017/240**3. Regional Arts Board**

RESOLVED Crs Lambert/Craft that one Councillor Representative, Cr Lambert, one alternate delegate, Cr Everingham, and Director Community & Regulatory Services or nominee be appointed to the Regional Arts Board.

2017/241**4. Trangie Action Group**

RESOLVED Crs Munro/Craft that two Councillor Representatives, Crs Hamilton and Davies, be appointed to the Trangie Action Group.

2017/242

GENERAL MANAGER'S REPORT (Cont.)

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL & REPRESENTATIVES OF COUNCIL (Cont.)

5. Bushfire Management Committee

RESOLVED Crs Lambert/Jablonski that one Councillor Representative, Cr Hamilton, and Director Infrastructure & Engineering Services be appointed to the Bushfire Management Committee.

2017/243

6. Macquarie Regional Library (4 year appointment)

RESOLVED Crs Munro/Lambert that the delegates, Crs Lambert and Munro, as listed in the report remain on the Macquarie Regional Library Committee. The term of the current agreement with the Macquarie Regional Library expires 30 June 2018 and will be re-negotiated at that time.

2017/244

7. Macquarie Valley Weeds Advisory Committee

RESOLVED Crs Lambert/Munro that two Councillor Representatives, Crs Jablonski and McCutcheon, be appointed to the Macquarie Valley Weeds Advisory Committee.

2017/245

8. Narromine Aviation Museum

RESOLVED Crs Craft/Lambert that two Councillor Representatives, Crs Everingham and Jablonski, be appointed to the Narromine Aviation Museum Committee.

2017/246

9. Macquarie Flood Mitigation Zone (MFMZ) Reference Group

RESOLVED Crs Craft/Hamilton that one Councillor Representative, Cr Munro, be appointed to the Macquarie Flood Mitigation Zone Reference Group.

2017/247

10. Tomingley Gold Operations (TGO) Project Community Consultative Committee

RESOLVED Crs Craft/Munro that one Councillor Representative, Cr Craft, and one alternate delegate, Cr Lambert, be appointed to the Tomingley Gold Operations (TGO) Project Community Consultative Committee.

2017/248

11. Tomingley Gold Operations (TGO) Community Fund

RESOLVED Crs Craft/Lambert that two Councillor Representatives, Crs Craft and Davies, and one alternate delegate, Cr Lambert, be appointed to the Tomingley Gold Operations (TGO) Community Fund.

2017/249

GENERAL MANAGER'S REPORT (Cont.)

4. APPOINTMENT OF COMMITTEES, STATUTORY COMMITTEES, AND APPOINTMENT OF DELEGATES OF COUNCIL & REPRESENTATIVES OF COUNCIL (Cont.)

12. Western Regional Joint Planning Panel (3 year appointment – appointed 2015)

RESOLVED Crs Lambert/Craft that the delegates, Crs Davies and Lambert, and Cr Collins (Alternate Delegate), as mentioned in the report remain on the Western Regional Joint Planning Panel.

2017/250

13. Floodplain Management Association (FMA)

RESOLVED Crs Lambert/Munro that one Councillor Representative, Cr Davies, being the Chair NSC Floodplain Management Committee be appointed to the Floodplain Management Association (FMA).

2017/251

14. Murray Darling Association (MDA)

RESOLVED Crs Lambert/Munro that the Mayor and General Manager be appointed to the Murray Darling Association (MDA).

2017/252

5. STATUTORY AND SECTION 355 COMMITTEE CHARTERS

RESOLVED Crs Craft/Lambert that the reviewed Statutory and Section 355 Committee Charters, as attached to the report, be adopted.

2017/253

RESOLVED Crs Lambert/Munro that the addition of an Alternate Delegate on the Local Emergency Management Committee (LEMC) be noted on the relevant Committee Charter.

2017/254

The Executive Manager Corporate Governance declared a non-pecuniary interest in Item 6 of the General Manager's Report, Lease Fee – Lot 123 Derribong Street Narromine as her husband works at Darling Irrigation who use the subject facility jointly with Ag'N'Vet, and left the meeting room at 5.09pm.

6. LEASE FEE – LOT 123 DERRIBONG STREET, NARROMINE

RESOLVED Crs Lambert/Hamilton that Council renew the lease agreement of 123 Derribong Street, Narromine for a further 12 month period at a rental of \$219.29 per month (GST inclusive).

2017/255

The Executive Manager Corporate Governance returned to the meeting room at 5.09pm.

GENERAL MANAGER'S REPORT (Cont.)**7. PUBLIC FORUM POLICY / CHAMBERS UPGRADE**

RESOLVED Crs Lambert/Hamilton that Council move into Committee of the Whole to enable full discussion of the item.

2017/256

RESOLVED Crs Craft/Lambert that Council move out of Committee of the Whole.

2017/257

RESOLVED Crs Craft/Lambert that Council not install a sound recording system in the Council Chambers.

2017/258

Cr Jablonski requested her vote against the motion be recorded.

RESOLVED Crs Craft/McCutcheon

1. That the Public Forum Policy, as attached to the report, be adopted;
2. That Council's Code of Meeting Practice be amended and placed on public exhibition as required under the Act.

2017/259

8. POTENTIAL FOR FUNDING FROM THE REGIONAL GROWTH FUND

RESOLVED Crs Munro/McCutcheon

1. That Council hold a workshop commencing at 5.30pm on Monday 25 September 2017 to discuss the potential projects being submitted in the Stronger Regions Community Fund;
2. That the report in regard to the Regional Growth Fund and potential funding opportunities be noted.

2017/260

FINANCE & CORPORATE STRATEGY REPORT**1. INVESTMENT REPORT AS AT 31 AUGUST, 2017**

RESOLVED Crs Lambert/Munro

1. That the report regarding Council's Investment Portfolio be received and noted.
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2017/261

2. 2017/18 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED Crs Lambert/McCutcheon that Council move into Committee of the Whole to enable full discussion of the time.

2017/262

FINANCE & CORPORATE STRATEGY REPORT (Cont.)

2. 2017/18 REQUESTS FOR FINANCIAL ASSISTANCE (Cont.)

RESOLVED Crs Craft/Lambert move out of Committee of the Whole.

2017/263

RESOLVED Crs Craft/McCutcheon that Council allocate funding from the Community Donations Fund as follows:

Ngarru Mayin	\$1,200
Narromine Rescue Squad	\$2,842
Rotary Club of Narromine	\$2,000
Narromine CWA	\$2,487
Trangie CWA	\$3,000
IHeartart (St Augustine's P&F)	\$250

2017/264

RESOLVED Crs Craft/Lambert that Council confirm the following annual contributions:

Tomingley Advancement Association / Australia Day Committee	\$500
Narromine Australia Day	\$500
Trangie Australia Day	\$500
Schools Donations	\$700
Narromine District Cricket Association	\$1,000
Mungery Hall Trust	\$1,500
Western Regional Academy of Sport	\$350
Rotary Club of Narromine Inc / Lions Club	\$2,727

2017/265

3. CARRY FORWARD PLANT PURCHASES FROM 2016/17

RESOLVED Crs Hamilton/McCutcheon that Council carry forward the unexpended funds of \$766,641.59 from the 2016/2017 Plant & Vehicles Replacement Reserve.

2017/266

COMMUNITY & REGULATORY SERVICES REPORT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Lambert/Hamilton that the report be noted.

2017/267

2. DETERMINATION OF DEVELOPMENT APPLICATIONS CONTRARY TO DIRECTOR'S RECOMMENDATION POLICY

RESOLVED Crs Lambert/Jablonski that Council adopt the Determination of Development Applications Contrary to Directors Recommendation Policy, as attached to the report.

2017/268

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

3. ALCOHOL FREE ZONES 2017 - 2020

RESOLVED Crs Lambert/Munro that Council implement the proposed Alcohol Free Zones as shown on the plans referred to in Attachment No. 2, of the report, for a period of three years.

2017/269

The General Manager declared a non-pecuniary interest in Item 4 of the Community & Regulatory Services Report, New Road Names – Dappo Road as she is a resident of Dappo Road, and left the meeting room at 5.50pm.

4. NEW ROAD NAMES – DAPPO ROAD

RESOLVED Crs Lambert/Munro

1. That Council adopt the road names 'Ironbark Road' for Road A, 'Kobbi Road' for Road B and 'Wallaby Road' for Road C on the plan, attached to the report, and
2. That Council place the proposed road names on public exhibition in accordance with the Roads Regulation 2008 and report back to Council for final adoption following this process, and further
3. That Council approve other road names to be used for future incidents of road naming, being Mungadel and Yarran.

2017/270

The General Manager returned to the meeting room at 5.55pm.

5. PLANNING PROPOSAL 01/2014: 223 OLD BACKWATER ROAD NARROMINE

RESOLVED Crs Lambert/Hamilton that Council

1. Adopt Local Environmental Plan No. PP 1/2014, and
2. Write to the Parliamentary Counsel requesting that the draft instrument be prepared under section 59(1) of the EP & A Act 1979, and
3. Write to the Department of Planning and Environment requesting that the LEP amendment including the relevant maps be made by the Minister or delegate under section 59 of the EP&A Act 1979.

2017/271

A Division of the Vote was called:
The vote for the motion was unanimous.
There were no votes against the motion.

INFRASTRUCTURE & ENGINEERING SERVICES REPORT

1. MONTHLY WORKS REPORT

RESOLVED Crs Craft/Lambert that the information be noted.

2017/272

CORRESPONDENCE REPORT

RESOLVED Crs Craft/Munro that the information be noted:

1. **ORANGE CITY COUNCIL**
2. **IMMIGRATION AND BORDER PROTECTION**
3. **JAMEA AND TYRIE ROADS**

2017/273

QUESTIONS FOR NEXT MEETING**1. Grandstand at Showground**

Cr Jablonski expressed concerns that people were smoking in the grandstand at the Showground and asked whether Council could install some no smoking signs.

Cr Collins advised the matter should be raised with the Narromine Showground Advisory Committee.

2. Narromine Flood Levee

Cr Jablonski asked when the levee situation had been sorted out, will houses still have to be built up, as in the Queenslander style.

The General Manager advised that Questions for the Next Meeting would no longer be an agenda item for future meetings; however in terms of the levee, once the final report is adopted for peer review, the feasibility study would need to be completed, then an extensive community consultation undertaken. The two main issues of concern, as Council is already aware, are the floor level heights and flood insurance. If Council is meeting the 1:100 flood requirements with the construction of a levee, the specific requirements of the flood manual would apply.

BUSINESS WITHOUT NOTICE – URGENT MATTERS REPORT**1. ASSIGNMENT OF LICENCE – TRANGIE AERODROME**

RESOLVED Crs Lambert/Hamilton that Council determine the matter is of great urgency and the business be transacted at the meeting.

2017/274

RESOLVED Crs McCutcheon/Lambert that Council approve the assignment of the licence from Rebel Ag Pty Ltd to Rebel Ag Aviation Pty Ltd for the use of part of the Trangie Aerodrome. Further that approval be given to affix the Common Seal to the Deed of Assignment.

2017/275

There being no further business the meeting closed at 6.05pm.

The Minutes (pages 1 to 14) were confirmed at a meeting held on the day of _____ 2017, and are a full and accurate record of proceedings of the meeting held on 13 September, 2017.

Chair