

1. MAYORAL DIARY

October, 2017:

Monday, 30: Meeting with General Manager;
Inland Rail meeting;
Tuesday, 31: Newell Highway Taskforce meeting;

November, 2017:

Wednesday, 1: Inland Rail Narromine to Narrabri Project meeting;
Friday, 3: Country Mayors' Meeting, Parliament House, Sydney;
Saturday, 4 –
Sunday 5: LGNSW Mayors' Weekend Seminar, Sydney;
Wednesday, 8: Ordinary Meeting of Council.

RECOMMENDATION

That the information be noted.

2. TOUR DE OROC PRESENTATION

Council would be aware that in the past, Narromine Shire Council, along with other Orana Regional Councils, has participated in and supported the Tour de OROC cycling race.

The Toyota Tour de OROC was created in 2013 to raise funds for the Macquarie Home Stay Regional Patient and Family Accommodation facility and to highlight the vast distances involved with people who attend Dubbo's hospital. The event was run again in 2015 and has now become a biennial event on the region's calendar. The 2017 event was run over six days from Monday 2 October through to Saturday 7 October.

The two previous events have resulted in almost \$300,000 being donated to the Macquarie Home Stay facility. The target for the 2017 event is to generate another \$100,000 towards the accommodation facility.

The Mayors across the region participated at various points of the ride, and following a lunch stopover in Trangie, I joined the team and rode a bicycle from the Narromine Aerodrome into town, and made a presentation of funds, on behalf of the Narromine Shire, at the Glenn McGrath Statue on the Mitchell Highway.

RECOMMENDATION

1. That Council endorse the donation of \$2,500 to the Rotary Club of Dubbo South, for the Tour de OROC fundraising effort to benefit the Macquarie Home Stay Regional Patient and Family Accommodation facility;
2. The funds be accessed from Council's Donations Budget allocation.

3. COUNTRY MAYORS' ASSOCIATION OF NEW SOUTH WALES

The Country Mayors Association is an information sharing forum, to further the interests of country councils by being an advocate on state wide issues. Councils outside the greater Sydney area, Newcastle and Wollongong metropolitan areas are eligible for membership, which currently lists 59 member councils.

The Association meets in Sydney quarterly and following inquiries, I was invited to attend the meeting held on 3 November 2017. Guest speakers at that forum were:

- Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business;
- Hon Melinda Pavey MP, Minister for Roads and Maritime and Freight;
- A Team from the Auditor General's Office – Margaret Crawford, Auditor-General of NSW, Rod Longford, Principal Analyst Performance Audit, Caroline Karakatsanis – Director Financial Audit;
- Commission Mark Smethurst, NSW State Emergency Service.

Member councils are usually represented at the quarterly meetings by the Mayor and the General Manager.

I believe that Narromine Shire Council could benefit significantly from joining this organisation. Cost of membership for councils with a population of less than 10,000 is \$562.50 per annum. A copy of the Constitution of the Country Mayors Association is attached for information (**Attachment No. 1**).

RECOMMENDATION

1. That Narromine Shire Council become a member of the Country Mayors' Association of New South Wales at an annual cost of \$562.50;
2. That the Mayor and General Manager represent Council at quarterly meetings of the Association.

Craig Davies
Mayor

4. DELEGATES REPORTS

A. PUBLIC LIBRARY NSW EXECUTIVE MEETING

A report, from Cr Les Lambert, from the Public Library NSW Executive meeting held on 26 September, 2017, is attached (**Attachment No. 2**).

RECOMMENDATION

That the information be noted.

B. PUBLIC LIBRARIES CONSULTATIVE COMMITTEE

A report, from Cr Les Lambert, from the Public Libraries Consultative Committee meeting held on 26 September, 2017, is attached (**Attachment No. 3**).

RECOMMENDATION

That the information be noted.



Country Mayors Association of NEW SOUTH WALES

Incorporation No. Y1955304

CONSTITUTION

*Registered Date 27 January 2015, Department of Fair Trading Registry Services,
(Ref: N4714274); Updated by Resolution of the Association 14 November 2014, replacing
Constitution registered on 21 December 2011*

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| NAME | 1. | The Association shall be known as "Country Mayors Association of New South Wales Incorporated". |
| OBJECTIVE | 2. | To further the interests of Country Councils by being an advocate on state wide issues and to act as an information sharing forum |
| MEMBERSHIP | 3. | Those Councils eligible for membership shall be Country Councils outside The Greater Sydney area, Newcastle and Wollongong metropolitan areas |
| | 3(a) | General Managers and Executive Officers of Regional Organisations are encouraged to attend and participate in the discussions of the Association |
| | 4. | Any applicant for membership shall be nominated by a Member and be supported by a majority of the members present at the meeting at which the written nomination, which has been previously consulted to members, is considered. |
| | 5. | In the event of a Member being unable to attend a meeting, he/she may be represented by his/her Deputy or by an alternate representative nominated by the Member. |
| REGISTER OF MEMBERS | 6. | In accordance with Clause 3, current membership consists of the Mayor and General Manager of member Councils. This membership list may change from time to time in accordance with Clause 4. The Secretary shall maintain a list of current members. |

FEES

7. Membership fees of the Association shall be determined at the Annual General Meeting each year. Membership fees for Councils with a population of less than 10,000 shall be 75% of the full fee. Membership fees shall fall due on the first day of each financial year

MEMBERS' LIABILITY

8. The liability of a member of the Association to contribute towards the payment of the debts in relation to the winding up of the Association shall be limited to the amount, if any, unpaid by the Member in respect to membership fees.

CONDUCT OF MEMBERS

9. The provisions of the Model Code of Conduct for Local Councils in NSW shall apply in cases of alleged misconduct

INTERNAL DISPUTES

10. Members who may have a dispute with the Association shall firstly address the Executive Committee, and if that does not resolve the issue, take the matter to an agreed third party for assistance.

Members who may have a dispute with fellow members of the Association shall seek the assistance of the Executive Committee in resolving the issue.

EXECUTIVE COMMITTEE

11. The Committee of Management of the Association shall be called the Executive Committee.
12. Membership of the Committee shall consist of the Chairman and Vice-Chairman of the Association and up to a maximum of six members as may be elected each year. The Secretary shall maintain a list of current Committee Members. If the Secretary is a Mayor then he/she shall also be a member of the Committee.
- 12(a). The Executive Committee may exercise the powers of the Association where delegated, or in the case of emergency.
- 12(b). The Executive Committee may convene a meeting through a phone/tele conference as determined by the chairperson, but this will be restricted to two such meetings per term.
13. The office of a member of the committee shall become

vacant upon the grounds of resignation, or other reason as declared by the Executive Committee, or by virtue of expiry of term under these rules.

- 13(a). The Constitution of the Executive Committee shall be the same as for the Association with the exception of meeting dates.
- 13(b). The Executive Committee shall meet when the need arises after liaison with Executive members on a suitable date and time. Notice of a meeting shall be forwarded to members in writing with as much notice as possible.
- 13(c). Substitute members from representative Councils to the Executive Committee shall not be permitted.
- 14(a). Casual vacancies on the Executive Committee shall be filled by appointment of a Member of the Association to fill the vacancy as determined by the Executive and the Member so appointed is to hold office until the conclusion of the Annual General Meeting next following the date of appointment.
- 14(b). The quorum of the Executive Committee shall consist of four members.

**GENERAL MEETINGS-
CALLING OF**

15. The Association shall meet at intervals of approximately three months or when required by the Chairman, unless otherwise decided by the Association.
16. Notice of meetings shall be forwarded to members in writing not less than ten working days prior to a meeting.

**GENERAL MEETINGS-
PROCEDURE**

17. The rules governing the conduct of Council Meetings as contained in the Local Government Act 1993 and regulations and the Model Code of Conduct for Local Councils in NSW shall apply to meetings of the Association
18. The quorum for meetings shall be a number which is not less than one quarter (1/4) of the number of Councils whose representatives are members of the Association

19. The Mayor and General Manager or their designate of each member Council shall be voting delegates.
20. Voting by proxy other than an alternate voting representative of a council will not be applicable to the Association
- GENERAL MEETINGS- NOTICES** 21. Notices of Motion are to be forwarded to the Secretary fifteen working days prior to the meeting of the Association for inclusion on the Agenda.
- GENERAL MEETINGS- MINUTES** 22. The Secretary is responsible for ensuring minutes are taken and recorded at each meeting.
23. Minutes are to be distributed to members no more than ten working days after the meeting.
24. A permanent copy of the Association's Minutes is to be kept by the Secretary.
- ANNUAL MEETING** 25. The Association shall hold an Annual Meeting in November of each year, at which meeting the Association shall:
- a) Appoint a Chairperson and Vice Chairperson to hold office for the ensuing twelve months.
 - b) Determine the annual membership fees for the Association.
 - c) Elect up to six Executive Members to hold office for the ensuing twelve months.
 - d) Appoint a Secretary to hold office for the ensuing twelve months..
26. The Chairperson, Vice Chairperson and Secretary shall hold office for a period no greater than two consecutive years, unless the Association otherwise determines by ordinary resolution.
27. The Secretary is designated as the Association's Public Officer.
- FUNDS-SOURCE** 28. Funds for the management of the Association are obtained from membership fees, and other sources as approved by resolution of the Association.

**FUNDS-
MANAGEMENT**

29 The Secretary shall submit financial reports to each General Meeting and it's the duty of the Chairperson and the members to ensure that due care and responsibility is taken in relation to the management of the Associations funds.

29(a) The Association will not gift any funds"

30. The drawing of cheques shall be done in accordance with the requirements of the *Associations Incorporation Act 1984*. Cheques are to be signed by the Chairperson and Secretary.

31. It is the Chairperson's responsibility to arrange, with the authority of the General Manager of the host council, that an annual financial audit be undertaken by the host council's designated responsible accounting officer.

**ALTERATION TO
OBJECTIVE**

32. No alteration to the Objective shall be made unless two months' notice in writing is first given and unless the alteration be supported by 75% of the members present at the meeting at which the vote is taken.

**ALTERATION TO
CONSTITUTION**

33. Notwithstanding the provisions of Clause 18, no alterations to the Constitution shall be made unless two months' notice in writing is first given and unless the alteration be supported by 75% of the members present at the meeting at which the vote is taken.

COMMON SEAL

34. Custody of the Common Seal is to be the Chairperson's responsibility.

35. The Common Seal can only be placed on documents that the Association resolves so to do.

CUSTODY OF BOOKS

36. The custody of books, documents and securities of the Association are to be the responsibility of the Secretary.

**INSPECTION OF
BOOKS**

37. Members are welcome to inspect books, documents and securities of the Association at any time. Arrangements for the inspection are to be made with the Secretary.

End of Constitution

NARROMINE SHIRE COUNCIL

COUNCILLOR REPORT ON ATTENDANCE AT Public Library NSW Executive Meeting

COUNCILLOR Les Lambert

DATE ATTENDED 26 September 2017 at State Library

1. Main Purpose of Conference/Visit/Meeting
(e.g Agenda Items)

Continue discussion on the direction of Public Libraries NSW; work on Communication Policy, especially for new General Managers and Councillors.

2. Key Messages/Highlights

(Issues raised by key note speakers)

- The need to let new Councillors know about PLA and the role it plays in NSW Libraries;
- Work on a more formal arrangement with LGNSW – let's get the two executives together;
- Look at information package for Councillors and General Managers.

3. Benefits to Narromine Shire Council

(Outline benefits/learnings for Council)

The more work for the benefits of all NSW Libraries, more benefits for Narromine Library.

As part of the Executive, also gets Narromine Shire a seat at the table with PLCC.

4. Suggestions for Future Action (if appropriate)

(Include any suggestions for action resulting from attendance)

Network with peers and librarians for the "SWITCH" Library Conference at Panthers 21 – 24 November. Next meeting at Conference on 4.12.2017.

All costs paid for by State Library.

Signature Cr Les Lambert

Date 9.10.2017

NARROMINE SHIRE COUNCIL

COUNCILLOR REPORT ON ATTENDANCE AT **Public Libraries Consultative Committee**

COUNCILLOR Les Lambert

DATE ATTENDED 26 September 2017 at State Library

1. Main Purpose of Conference/Visit/Meeting
(e.g Agenda Items)

Committee to meet and advise the Government of the day on all things Public Library. Dr John Vallance – new State Librarian introduced to Committee. Dr John outlined his agenda for the next twelve months and a way forward for State Library and NSW Public Library, very positive.

2. Key Messages/Highlights
(Issues raised by key note speakers)

- To remind Libraries putting in grant submissions of the need for six week turn around. Grants Committee need to check all aspects.
- PLCC to send recommendation to Government re Library subsidies and monies from 2018/19 for next four years. (Labor Party Policy has \$60m committed for Library funding).
- Two booklets have been published – LIAC and Drug Information, in partnership with NSW Minister of Health.
- Bulk Book Loans – Languages Other than English and BIG print books (Richmond/Tweed biggest client).
- Library statistics for 2015/16 – 368 libraries and 65 deposit stations and other outlets. 20 mobile libraries providing services to remote and isolated communities. 293 library staff. 3.12m library members and 1m State library card holders. 34.8m physical visits. 42.1m loans of collections. 110m library website visits. 84,105 library events and programs with 1,574,896 State Library happenings. 95m in library internet hits and wi-fi.

3. Benefits to Narromine Shire Council
(Outline benefits/learnings for Council)

4. Suggestions for Future Action (if appropriate)
(Include any suggestions for action resulting from attendance)

Continue to work with Committee to make sure that libraries throughout NSW, not just Narromine, get the best outcome.

Next meeting – Tuesday, 5 December 2017 at State Library.

All costs paid for by State Library.

Signature Cr Les Lambert

Date 9 October 2017