



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 13 DECEMBER, 2017

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Trudy Everingham, Colin Hamilton, Lyn Jablonski (from 5.32pm), Les Lambert, Mark Munro and Rob McCutcheon; Mrs Jane Redden (General Manager); Mr John Sevil (Director Finance & Corporate Strategy); Mrs Kerrie Murphy (Director Infrastructure & Engineering Services); Mrs Vas Roberts (Director Community & Regulatory Services); Mr Phil Johnston (Executive Manager Economic Development); Mrs Marion Truscott (Executive Manager Corporate Governance); Mrs Melissa Ward (Manager Planning); and Mrs Margaret Walsh (Executive Assistant).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The prayer was taken by Cr Les Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by Cr Davies.

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Collins that the Minutes of the Ordinary Meeting held on 8 November 2017 be adopted as a true and correct record of the meeting.

2017/334

MAYORAL MINUTE**1. MAYORAL DIARY**

The Mayor advised he had also attended a school presentation at St Augustine's School Narromine on 8 December 2017, a meeting with the Commander of the Orana Rural Fire Service and the opening of the additions to the Narromine Pre-School on 12 December 2017, and Trangie Central School presentation on 13 December 2017, which did not appear in the report.

He added that both he and Deputy Mayor, and their spouses, attended a casual get together with the Tomingley community on 12 December 2017 as per the email circulated to Councillors that day.

MAYORAL MINUTE**1. MAYORAL DIARY (Cont.)**

The Deputy Mayor, Cr Dawn Collins, advised she had attended a Remembrance Day commemoration on 11 November 2017, Narromine Public School Assembly on 29 November 2017, the Narromine Aero Club Christmas Party on 9 December 2017 and the Narromine Fire Brigade Christmas Party on 10 December 2017. She commented that it had been agreed the functions attended by the Deputy Mayor would in future be added to the Mayoral Diary report to Council.

RESOLVED Crs Lambert/Collins that the information be noted.

2017/335

DECLARATION/CONFLICT OF INTEREST

- Cr Colin Hamilton declared a significant non-pecuniary interest in Item 8 of the General Manager's Report, Community Garden, as he is the current Chairman of Macquarie Valley Landcare Inc. (M2100) who are involved with the project.
- Cr Dawn Collins declared a significant non-pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as the owner of land under consideration in the report.
- General Manager, Mrs Jane Redden, declared a pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as the owner of 'Backwood Lands'.
- Director Community & Regulatory Services, Mrs Vas Roberts, declared a non-pecuniary, less than significant interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, due to a reference to Villeneuve subdivision which relates to her husband and herself, in the report. The consent for this was given 19 years ago so any decision on the Rural Residential Strategy Review will have no impact on Villeneuve; however she declared an interest because of possible perception.
- Cr Rob McCutcheon declared a pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as his son owns an area of land to be rezoned.
- General Manager, Mrs Jane Redden, declared a significant non-pecuniary interest in Item 14 of the Community & Regulatory Services Report, New Road Names – Dappo Road, as she lives on the road to be renamed.

RESOLVED Crs Munro/Craft that the abovementioned Declarations/Conflicts of Interest be noted.

2017/336

COMMITTEES REPORT**1. NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE**

RESOLVED Crs Collins/Lambert that the report of the Narromine Showground & Racecourse Advisory Committee and the recommendations from the minutes of 16 November 2017 be adopted.

It was noted the Narromine Pony Club had secured a grant of \$58,000 for an amenities block and the Show Society will also receive grant funding of \$4,000 for the provision of a sheep trial yard facility, according to announcements by Local State and Federal Members.

2017/337**2. LOCAL EMERGENCY MANAGEMENT COMMITTEE**

RESOLVED Crs Munro/McCutcheon that the report of the Local Emergency Management Committee and the recommendations from the minutes of 16 November 2017 be adopted.

2017/338**3. RURAL FIRE SERVICE LIAISON COMMITTEE**

RESOLVED Crs Hamilton/McCutcheon that the report of the Rural Fire Service Liaison Committee and the recommendations from the minutes of 21 November 2017 be adopted.

2017/339

The General Manager referred to concerns raised in relation to project management for the construction of RFS sheds and the expectation that Council would perform this role without payment.

RESOLVED Crs McCutcheon/Hamilton that Council write to the RFS and the Minister for Emergency Services to express their concerns regarding the changes to the process for construction of RFS sheds and to better understand how Council will be compensated for the additional work and responsibilities given to Council in this regard.

2017/340**4. NARROMINE FLOODPLAIN MANAGEMENT COMMITTEE**

RESOLVED Crs McCutcheon/Lambert that the report of the Narromine Floodplain Management Committee and the recommendations from the minutes of 30 November 2017 be adopted.

2017/341

COMMITTEES REPORT (Cont.)**5. TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE**

RESOLVED Crs Collins/Munro that the report of the Trangie Showground & Racecourse Advisory Committee and the recommendations from the minutes of 30 November 2017 be adopted.

2017/342**GENERAL MANAGER'S REPORT****1. ELECTRICITY CONTRACTS – STREET LIGHTING AND CONTESTABLE (LARGE) SITES**

RESOLVED Crs Lambert/Craft

1. That the General Manager's actions in engaging Energy and Management Services to renegotiate Council's street light and contestable sites be endorsed;
2. That public tenders not be invited for the supply of electricity for Council's street lighting and contestable sites in accordance with Section 55(3)(i) of the Local Government Act, 1993 as it is considered that a satisfactory result would not be achieved by Council due to the extenuating circumstances that are created as a result of short term price fluctuations in the pricing for electricity with such price fluctuations resulting in tenderers not being able to be relied on to provide tenders which are fixed for a sufficient period of time to enable the normal tendering process to be completed by Council;
3. That the Mayor and General Manager be authorised to enter into a contract for the supply of electricity for both street lighting and contestable sites prior to 1 January 2018;
4. That authority be granted to sign and affix the seal to all associated documents.

2017/343**2. DISCLOSURE OF INTERESTS OF COUNCILLORS AND DESIGNED PERSONS RETURNS**

RESOLVED Crs Collins/McCutcheon that the report be noted.

2017/344**3. 2016/2017 ANNUAL REPORT**

RESOLVED Crs Collins/Craft that the report be noted.

2017/345**4. CODE OF CONDUCT STATISTICS REPORT**

RESOLVED Crs Lambert/Craft that the amended Code of Conduct Statistics Report for 1 September 2016 to 31 August 2017 be noted.

2017/346

GENERAL MANAGER'S REPORT (Cont.)

5. SALEYARDS COMPLEX AGREEMENT

RESOLVED Crs Hamilton/Munro

1. That Council enter into a three year agreement with Narromine Stock Agents Pty Ltd on the same terms and conditions as the previous lease with the addition of a three month notice period of termination to be exercised if required; and
2. FURTHER that the lease fee for the Narromine Saleyards Complex be \$20,000 plus GST per annum for the full term of the three year agreement.

2017/347

6. NARROMINE QUARRY (R120054) RESERVE TRUST

RESOLVED Crs McCutcheon/Munro that the Trust Manager of Narromine Quarry (R120054) Reserve Trust grant concurrence to Licence Application LI 587853 for the purpose of quarry.

2017/348

7. PURCHASE OF LOT 59 DP 755131

RESOLVED Crs Hamilton/Craft that Council classify Lot 59 DP 755131 as operational land and provide public notice of its resolution for a period of not less than 28 days for submissions.

2017/349

Cr Colin Hamilton declared a significant non-pecuniary interest in Item 8 of the General Manager's Report, Community Garden, as he is the current Chairman of Macquarie Valley Landcare Inc. (M2100) who are involved with the project, and left the meeting room at 5.54pm.

8. COMMUNITY GARDEN

RESOLVED Crs Craft/Lambert that the report be noted.

2017/350

Cr Hamilton returned to the meeting room at 5.55pm.

FINANCE & CORPORATE STRATEGY REPORT

1. INVESTMENT REPORT AS AT 30 NOVEMBER, 2017

RESOLVED Crs Craft/Munro

1. That the report regarding Council's Investment Portfolio be received and noted.
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2017/351

FINANCE & CORPORATE STRATEGY REPORT (Cont.)**2. CEMETERY POLICY**

RESOLVED Crs Lambert/Munro that Council adopt the revised Cemetery Policy, as attached to the report, subject to the correction on page one of the Attachment (under Document Version Control, 4th line) 201/321 to be **2017/321**.

2017/352**COMMUNITY & REGULATORY SERVICES REPORT****1. DEVELOPMENT APPROVALS**

RESOLVED Crs Lambert/Hamilton that the report be noted.

2017/353**2. MACQUARIE REGIONAL LIBRARY**

RESOLVED Crs Lambert/Collins

1. That Council adopt the terms of the new Agreement from 1st July 2018 until 30 June 2021 and authorise the Mayor and General Manager to sign the Agreement on behalf of Council;
2. That Council elect one primary delegate and one alternative delegate to the Macquarie Regional Library Committee to commence from 1st July 2018.

2017/354

Cr Lambert was nominated as Council's Primary Delegate by Crs Collins/Munro; Cr Munro was nominated as Council's Alternate Delegate by Crs Lambert/Collins, and both nominations were accepted.

3. MEMORANDUM OF UNDERSTANDING WITH ABORIGINAL COMMUNITY

RESOLVED Crs McCutcheon/Hamilton

1. That Council adopt the Memorandum of Understanding and Action Plan, between Narromine Shire Council and all the groups representing the Aboriginal Community – Narromine Local Aboriginal Land Council, Trangie Local Aboriginal Land Council, Ngarru Mayin Aboriginal Corporation, Mudyigalang Group and the Aboriginal Education Consultative Group;
2. That Council arrange a suitable function to carry out the official launch of the Memorandum of Understanding in conjunction with the parties to the MOU.

2017/355**4. NARROMINE LOCAL HISTORY GROUP REPORT**

RESOLVED Crs Lambert/Hamilton that a letter of thanks be forwarded to Mrs Norma Meadley and her group of volunteers at the Narromine Local History Room for the work and dedication they put into preserving and recording the local history of Narromine Shire and for their assistance to others seeking information.

2017/356

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

5. DOLLAR FOR DOLLAR NATIVE FISH STOCKING PROJECT

RESOLVED Crs McCutcheon/Craft that the information be noted.

2017/357

6. AUSTRALIA DAY AWARDS

RESOLVED Crs Lambert/Munro that Council

1. Appoint two Councillors to judge the nominations for the Narromine Australia Day Awards, and
2. Appoint two Councillors to judge the nominations for the Trangie Australia Day Awards.
3. The Narromine Australia Day Awards be judged by Crs Collins and Lambert; and the Trangie Australia Day Awards be judged by Crs Davies and McCutcheon.

2017/358

7. ENCROACHMENT ON BURROWAY ROAD

RESOLVED Crs McCutcheon/Munro

1. That Council agree to compensate the owner of Lot 101 in DP 752567, for the encroachment of 1.13ha of the Burroway West Road onto his land when the road was constructed (shown as Lot 3 on the Plan attached to the report);
2. That Council pay \$4,500 in full compensation for the 1.13ha shown as Lot 3 on the Plan attached to the report; and
3. That Council make the payment to the landowner at the time the plan showing the dedication of road is registered with the LPI. Further that the payment be made from the Local Roads Maintenance Fund.

2017/359

8. POLICY REVIEW – LEASE OF LAND FOR AERODROME HANGARS

RESOLVED Crs Lambert/Hamilton that Council adopt the amended Policy for the Lease of Land for Aerodrome Hangars, as attached to the report.

2017/360

9. FOWLER STEAM ENGINE HERITAGE LISTING

RESOLVED Crs Lambert/Hamilton that Council

1. Adopt Local Environmental Plan No PP_2016_NARRO_001_00, and
2. Write to the Parliamentary Counsel requesting that the draft instrument be prepared under section 59 (1) of the EP& A Act 1979, and
3. Write to the Department of Planning and Environment requesting that the LEP amendment including the relevant maps and schedule be made by the Minister or delegate under section 59 of the EP & A Act 1979, and
4. Continue to work with the NSW Heritage Council in providing additional information to assist in having the Engine listed as an item of State Heritage Significance.

2017/361

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

9. FOWLER STEAM ENGINE HERITAGE LISTING (Cont.)

A Division of the Vote was called:

The vote for the motion was Unanimous.
There were no votes against the motion.

10. CENTRAL WEST AND ORANA REGIONAL PLAN

RESOLVED Crs Lambert/Munro that the information be noted.

2017/362

11. NEW FEES AND CHARGES

RESOLVED Crs McCutcheon/Lambert that Council adopt the following fees and charges for vacant (or available on occasions) Council meeting rooms/offices –

1. Casual hire of Council Chambers Meeting Room, Interview Room and Board Room - \$20 hour, \$51 day, \$205 week inc. GST;
 2. Casual hire of Training Room at 37 Burroway Street if not leased - \$20 hour, \$51 day, \$150 week;
 3. Casual hire of offices at 37 Burroway Street - \$20 hour, \$51 day, \$150 week;
 4. Lease of offices at 37 Burroway Street - \$150 per week + GST and power costs;
- FURTHER that Council's Fees and Charges be updated accordingly.

2017/363

12. NEW PROPOSED FEES FOR TRANGIE SHOWGROUND

RESOLVED Crs Craft/Munro that Council set the following fees for Trangie Showground and Racecourse and they be placed on public exhibition for 28 days following which they be reported back to Council for adoption:

Use of facilities plus arena for horse training classes per day \$150 inc. GST;
If stables are used in conjunction with the classes, per day \$50 inc. GST;

Hire of Stables –

Nightly charge up to 3 nights per stall per night \$13.50 inc GST;
Weekly rate or more than 4 nights per stall per night \$9.50 inc GST;
Cattle yards per pen per week \$10 inc. GST.

2017/364

Cr Dawn Collins declared a significant non-pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as the owner of land under consideration in the report, and left the meeting room at 6.14pm.

General Manager, Mrs Jane Redden, declared a pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as the owner of 'Backwood Lands', and left the meeting room at 6.14pm.

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

Director Community & Regulatory Services, Mrs Vas Roberts, declared a non-pecuniary, less than significant interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, due to a reference to Villeneuve subdivision which relates to her husband and herself, in the report. The consent for this was given 19 years ago so any decision on the Rural Residential Strategy Review will have no impact on Villeneuve; however she declared an interest because of possible perception. She left the meeting room at 6.14pm.

Cr Rob McCutcheon declared a pecuniary interest in Item 13 of the Community & Regulatory Services Report, Draft Rural Residential Strategy, as his son owns an area of land to be rezoned, and left the meeting room at 6.14pm.

13. DRAFT RURAL RESIDENTIAL STRATEGY

RESOLVED Crs Lambert/Munro that Council move into Committee of the Whole to enable an informal discussion to be held.

2017/365

RESOLVED Crs Lambert/Jablonski that Council move out of Committee of the Whole.

2017/366

RESOLVED Crs Lambert/Munro

1. That Council adopt the Draft Rural Residential Strategy 2017 and place it on public exhibition for a minimum of 28 days, and
2. That the relevant government departments be consulted as part of the public exhibition process, and
3. That a further report come back to Council for consideration of the final Strategy following the public exhibition process.

2017/365

A Division of the Vote was called:

Those who voted for the motion – Crs Hamilton, Jablonski, Munro, Lambert, Everingham, Craft.

There were no votes against the motion.

Cr Craft requested that Councillors be made aware of any submissions as they were received, prior to them being formally presented to Council.

Crs Collins and McCutcheon, and the Director Community & Regulatory Services returned to the meeting room at 6.40pm.

General Manager, Mrs Jane Redden, declared a significant non-pecuniary interest in Item 14 of the Community & Regulatory Services Report, New Road Names – Dappo Road, as she lives on the road to be renamed, and remained out of the meeting room.

COMMUNITY & REGULATORY SERVICES REPORT (Cont.)

14. NEW ROAD NAMES – DAPPO ROAD

RESOLVED Crs Collins/Craft that

1. Council adopt the road names 'Ironbark Road' (Road A), 'Cowal Park Road (Road B) and 'Wallaby Road' (Road C) on the plan,
2. That Council endorse a submission to be made to the Geographical Names Board (GNB) for a suitability analysis, and,
3. If no submissions are received on the proposed road names, Council proceed to Gazettal.

2017/366

The General Manager returned to the meeting room at 6.42pm.

15. ROAD NAMES – BAYSTONE WAY AND WENTWORTH BYPASS

RESOLVED Crs Lambert/McCutcheon

1. That Council adopt the name 'Wentworth Bypass' for Road 1 and 'Baystone Way' for Road 2 in the plan shown in the report, and
2. Complete the road naming process and submit the names for gazettal through the online spatial services portal, and
3. Advise all those who put in a submission of Council's decision.

2017/367

INFRASTRUCTURE & ENGINEERING SERVICES REPORT

1. MONTHLY WORKS REPORT

RESOLVED Crs Hamilton/Munro that the information be noted.

2017/368

2. INFRASTRUCTURE AND ENGINEERING SERVICES POLICIES TO BE MADE OBSOLETE

RESOLVED Crs Lambert/Munro that Council make the following policies, as attached to the report, obsolete:

- Signposting – Temporary;
- Private Hire of Plant and Equipment;
- Operation of Council Plant;
- Overnight Security of Council Plant;
- Allocation of Sporting Grounds;
- Narromine Saleyards;
- Street Lighting.

2017/369

3. SIGNS AS REMOTE SUPERVISION POLICY

RESOLVED Crs Lambert/Munro that Council adopt the revised Signs as Remote Supervision Policy, as attached to the report.

2017/370

CORRESPONDENCE REPORT

1. COUNTRY WOMEN'S ASSOCIATION OF NSW (CWA)

RESOLVED Crs McCutcheon/Hamilton that the information be noted.

2017/371

2. MINISTER FOR LOCAL GOVERNMENT – FIT FOR THE FUTURE

RESOLVED Crs Lambert/Collins that the information be noted.

2017/372

3. OFFICE OF LOCAL GOVERNMENT – JOINT ORGANISATIONS

The General Manager advised that a report on Joint Organisations would be presented to the February 2018 meeting of Council; however she would try to organise a visit from a Department of Premier & Cabinet representative prior to the matter being considered at that meeting.

RESOLVED Crs Lambert/Collins that the information be noted.

2017/373

The Mayor made a presentation, on behalf of Council, to Executive Assistant, Mrs Margaret Walsh, who is retiring after service of almost seventeen years as the Minute Secretary.

There being no further business the meeting closed at 6.53pm.

The Minutes (pages 1 to 12) were confirmed at a meeting held on the day of 2018, and are a full and accurate record of proceedings of the meeting held on 13 December, 2017.

Chair