
NARROMINE SHIRE COUNCIL ORDINARY MEETING 14 FEBRUARY 2018
COMMUNITY & REGULATORY SERVICES REPORT

1. DEVELOPMENT APPROVALS

Introduction

This report provides information to Council on the approved Development Applications for the months of December 2017 and January 2018.

Background

The approvals for the months of December 2017 and January 2018 bring the total approved Development Applications for the financial year to 44 with a total value of \$5,862,443.

DA No.	Location	LOT/DP	Description	Value	Assessment Time/Days
2017/103	Biridoo Street Tomingley	77/755110	Camping Area	\$4,000	9
2017/104	Bowden Fletcher Drive Narromine	17/1045420	Shed	\$21,000	1
2017/105	Meryula Street Narromine	D/36106	Shed	\$11,800	4
2017/106	Crossley Drive Narromine	20/1023333	Deck	\$10,000	4
2017/108	Dandaloo Street Narromine	911/707978	Sign	\$600	6
2018/01	Tantitha Road Narromine	Various	Subdivision	Nil	13
2018/02	Manildra Street Narromine	11/758759	Garage	\$13,110	8

Issues

Council currently has 8 development applications under assessment. Four of these are on hold for reasons such as awaiting additional information and referrals to government agencies.

Council has a statutory obligation to determine development applications within 40 days. The average assessment time for determining applications in December 2017 and January 2018 was 6.42 days.

1. **DEVELOPMENT APPROVALS (Cont'd)**

Assessment

(a) *Legal Implications Including Directives and Guidelines*

Environmental Planning and Assessment Act 1979; Environmental Planning and Assessment Regulation 2000.

(b) *Financial Implications/Considerations*

There have been 44 development approvals with a total value of \$5,862,443 for the financial year.

(c) *Strategic Implications*

This report relates to Item 3.1.6 of the Community Strategic Plan and Item 3.1.6.1 of the Delivery Program – Ensure compliance with relevant building codes and regulations

Conclusion

The approvals for the months of December 2017 and January 2018 bring the total approved Development Applications for the financial year to 44 with a total value of \$5,862,443.

RECOMMENDATION

That the report be noted.

2. **WASTE EDUCATION PLAN 2017-2018 UPDATE**

Introduction

The *Second Quarterly Update on the Waste Education Plan 2017-2018* for Dubbo Regional Council and Narromine Shire Council provides Council with a progress report on the programs and projects undertaken.

Background

The *Waste Education Plan 2017-2018* for Dubbo Regional Council and Narromine Shire Council provided the framework for an extensive educational program targeting all sectors of the community.

2. WASTE EDUCATION PLAN 2017-2018 UPDATE (Cont'd)

The *Waste Education Plan 2017-2018* aims to engage, inform, and strengthen the community's focus on the environmental agenda by building upon innovative and leading practices through education and communication, with the central objective being to ensure that residents and visitors to the local government area have a definite understanding of the environmental implications of waste and the benefits of recycling.

Initiatives included in the plan:

- Early Learning Centre Program
- Early Learning Centre Staff Personal Development Sessions
- Public School Program
- Additional Pop-up Displays
- Community Group Workshops

Assessment

(a) *Financial Implications/Considerations*

Funds for the program form part of the Dubbo Regional Council, Narromine Shire Council and J.R. Richards & Sons contract.

(b) *Strategic Implications – Implications For Long Term Plans/Targets*

Narromine Shire 2023 Delivery Program

3.2.01.03 – *Continue to conduct community education campaign through Netwaste in accordance with the Waste Education Plan promoting the benefits of recycling and educating the community regarding which items can be recycled.*

3.2.01.04 – *Continued involvement in the Waste Education Plan*

3.2.01.05 – *Promote environmental awareness*

(c) *Impact on Council Assets*

The education plan does not directly impact on any Council assets.

(d) *Environmental Impacts/Considerations*

The education plan promotes environmental awareness within the community and impacts of household waste on the environment.

(e) *Social Impacts/Considerations*

The education plan promotes the social awareness of the community of the impacts of household waste on the environment.

2. WASTE EDUCATION PLAN 2017-2018 UPDATE (Cont'd)

Discussions/Comments

Second Quarterly Update

Early Learning Centre Program

- Narromine Early Learning Centre incursions are planned for early 2018, and will coincide with Early Learning Centre Staff Personal Development sessions in the area.

Early Learning Centre Staff Personal Development Sessions

- Narromine Early Learning Centre Staff Personal Development session is to coincide with the Narromine Early Learning Centre Program, to be delivered early 2018 (February – March).

Additional Pop-up Displays

- The Narromine Pop-up Displays have been completed:
 - Displays were delivered at the Rotary Markets, Dundas Park, on Sunday 29th November 2017 between 8am-12pm
 - The display aimed to promote waste and recycling in the Narromine Shire, incorporating the use of display banners, props, and a competition. The competition winner claimed their prize from Council's reception.

Public School Program

- The Narromine Public School Program outreach took place from Tuesday 24th October – Thursday 26th October 2017.
- Narromine Public School was contacted directly prior to the expression of interest form being distributed
- Narromine Public School subsequently booked 14 sessions, covering three (3) days, meaning all schools in the Narromine Local Government Area will have participated in the programs.

Date	School	Presentation	Grade	Number students	Number incursions
24-26 th October 2017	Narromine PS	Recycling Rules Food for Thought Being Resourceful Litter, Litter Everywhere It's a Wormy World Don't Waste Biodiversity	K-6	290	14

2. WASTE EDUCATION PLAN 2017-2018 UPDATE (Cont'd)

Table 1 Summary of the Programs Delivery

Presentation Rating	*	**	***	****	*****
Content	0	0	0	2	12
Stage appropriate	0	0	0	0	14
Use of display materials	0	0	0	3	11
Interaction with students	0	0	0	0	14
Presentations style and delivery	0	0	0	3	11
Overall assessment of presentation	0	0	0	1	13
TOTALS	0	0	0	9	75

Table 2 Teacher Evaluation of Presentations

Community Group Workshops

- None delivered this quarter.
 - EnviroCom has requested promotional assistance from Council through the placement of a social media post or media release to invite interest in having a guest speaker – *awaiting Council response*

RECOMMENDATION

That the information be noted.

3. LEASE OF PART 37 BURROWAY STREET BUILDING

Introduction

The purpose of this report is to advise Council that an expression of interest has been received to lease part of the former Family Day Care building in Burroway Street, Narromine. **(Attachment 1)**

Background

The former Macquarie Valley Family Day Care building is now vacant with the exception of the training room which is currently leased to Fairfax Media. There are three sections to the building which can be accessed independently and could be leased separately, the training room, the main office and the circular part in the middle with the courtyard.

3. LEASE OF PART 37 BURROWAY STREET BUILDING (Cont'd)

Issues

The Peak Hill Aboriginal Medical Service Inc has expressed an interest in renting a room in the building initially for one day a month. (See Attachment No. 1).

Following further discussions with them, they request to lease the room for one week each month. They provide an outreach allied health clinic, Podiatrist and Dietitian service for the aged and elderly as part of Aboriginal health although anyone can access the service. They have a referral from a Doctor to attend. The service has grown from 5 a day to 14 per day. They have the possibility of increasing the service to include an exercise/physio and optometrist. They currently use the Historical Museum building however as the service is growing, those facilities are no longer meeting their needs and they require a dedicated room with toilet facilities. They believe the centre part of the building is ideal because it has its own entrance, plenty of room as a waiting room as well as an office that could be used for the treatments/consultations.

The area is ideal for social interaction in the waiting room (around the courtyard) and they hope to grow an environment that is not so clinical, where the people are really comfortable and will engage socially with each other.

With the equipped kitchen, there is a possibility of expanding the outreach clinic in the future, to teach teenage girls how to cook.

People will come from Dubbo and Peak Hill, Warren and Nyngan to attend the clinic so it is not only providing for local people but from surrounding areas as well. Having been used for some 20 years for children's services, the building requires internal painting before commencing the Lease and quotations have been received to carry out this work which will be funded from the building maintenance budget and carried out in the next month.

It is a great opportunity to utilize the middle section of the building. To be able to assist the Aboriginal Medical Service to provide the outreach health clinic for people from Narromine Shire and surrounding areas, is an added bonus and very worthwhile outcome for the use of the building. The area is ideal for the purpose for which it is required and will provide sufficient room for Indigenous families to sit and talk to each other while awaiting their turn with the medical provider.

The outreach health clinic has more than doubled in the last 12 months and there is potential to continue to grow. Council, in the MOU with the Aboriginal community is committed to assist their community wherever possible and this is one example where Council can help.

The outreach allied health clinic is open to the whole community but is mainly used by members of the Aboriginal community.

3. LEASE OF PART 37 BURROWAY STREET BUILDING (Cont'd)

Assessment

a) *Legal Implications*

A Lease document would be entered into initially for a one year period with an option to renew. They would not necessarily have exclusive use of the area except for the one week per month when they are in attendance. Any equipment they have can be locked away. If Council received another request to use that area on a casual basis it is possible they could also be accommodated so long as the time did not clash with the allied medical health clinic Lease dates.

b) *Financial Implications*

The Lessee will pay the weekly rental set by Council in the fees and charges, currently \$150 per week plus GST.

The repainting of that section of the building is part of the maintenance required and will be carried out regardless of whether or not the area is leased.

c) *Strategic Implications*

This matter relates to Item 4.3.4 of the Community Strategic Plan Ensure Council's property assets are monitored and well managed.

Summary

Council has received an expression of interest to lease the middle section of the former Family Day Care premises at 37 Burroway Street to accommodate an outreach allied health clinic. This is a great re-use of that section of the building and will be ideal for their needs.

The Peak Hill Aboriginal Medical Service Inc is anxious to commence as soon as possible and the Lease can be commenced as soon as the repainting is completed, which should be within the next few weeks.

RECOMMENDATION

- a) That the General Manager approve the Lease of the middle section of the building at 37 Burroway Street Narromine to the Peak Hill Aboriginal Medical Service Inc under delegated authority.

- b) That exclusive use of the area only be given to the Lessee for the one week each month as noted in the Lease, and Council reserve the right to allow casual hiring/leasing of the area when not being leased to the Peak Hill Aboriginal Medical Service.

4. NEW FEES AND CHARGES

Introduction

The purpose of this Report is to follow up on the fees and charges set at the December meeting for additional Showground fees.

4. NEW FEES AND CHARGES (Cont'd)

Background

Council resolved at its December 2017 meeting -
That Council set the following fees for Trangie Showground and Racecourse and they be placed on public exhibition for 28 days following which they be reported back to Council for adoption:

- a) Use of facilities plus arena for horse training classes per day \$150 inc. GST;
If stables are used in conjunction with the classes, per day \$50 inc. GST;

- b) Hire of Stables -
Nightly charge up to 3 nights per stall per night \$13.50 inc. GST;
Weekly rate or more than 4 nights per stall per night \$9.50 inc. GST;
Cattle yards per pen per week \$10 inc. GST.

Assessment

a) *Legal Implications*

No charge can be made to hire the facilities until Council sets the fee for the hire.

b) *Financial Implications*

The increased charge will cover the cost of the gas, electricity, Pony Club facilities cleaning and hire of stables.

c) *Strategic Implications*

This item refers to Item 4.3.4 of the Strategic Plan – Ensure Council's property assets are monitored and well managed.

Summary

Council adopted these fees and charges at the December Council meeting to be placed on public exhibition for 28 days. There have not been any submissions on the fees and charges. It is now necessary for Council to adopt these new fees and charges.

RECOMMENDATION

That Council adopt the following fees and charges for Trangie Showground and Racecourse and the Fees and Charges Register be updated accordingly -

- a) Use of facilities plus arena for horse training classes per day \$150 inc. GST;
If stables are used in conjunction with the classes, per day \$50 inc. GST;

- b) Hire of Stables -
Nightly charge up to 3 nights per stall per night \$13.50 inc. GST;
Weekly rate or more than 4 nights per stall per night \$9.50 inc. GST;
Cattle yards per pen per week \$10 inc. GST.

Vas Roberts

Director Community & Regulatory Services



**PEAK HILL ABORIGINAL MEDICAL SERVICE INC.
(PHAMS)**

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ABN: 20 816 576 451

Vas Roberts
Director - Community & Regulatory Services
Narromine Shire Council
NARROMINE NSW 2821

Dear Vas,

Re: Interest in Renting Room 37 Burraway Street.

Following discussion with Mrs Ruth Carney, Ngarru Mayin Aboriginal Corporation, the Peak Hill Aboriginal Medical would like to submit an expression of interest to rent a room in the building, 37 Burraway Street.

As you are aware we provide an outreach allied health clinic (Podiatrist & Dietician) to the Ngarru Mayin Elders at the Historical Museum building, once a month. We would be interested in renting a room 1 day per month next door to continue this service to the Elders group & residents of Narromine. The clinics have been very successful over the past year & as they have expanded in numbers we would like to the opportunity to secure a designated room for these much needed services.

We understand that Mrs Carney has been discussing the possibilities with you & we would be happy to further explore our options to take up a room to rent, at your convenience.

I may be contacted at the above address or on phone 6869 1144 & look forward to your most favourable response.

Yours in Health

Christine Peckham

CEO

Peak Hill Aboriginal Medical Service

05/12/2017