



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 10 October 2018

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Mark Munro, James Craft, Les Lambert, Colin Hamilton, Rob McCutcheon, Lyn Jablonski, and; Mrs Jane Redden (General Manager); Mr Mick Bell (Acting Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Executive Manager Corporate Governance) and Ms Carlyne Marchant (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The prayer was taken by Cr Lambert.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

LEAVE OF ABSENCE

RESOLVED Crs Collins/Munro that the apology of Cr Everingham be accepted and leave of absence granted.

2018/242

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Collins that the Minutes of the Ordinary Meeting held on 12 September 2018 be adopted as a true and correct record of the meeting.

2018/243

DISCLOSURES OF INTERESTS

Cr McCutcheon declared a Pecuniary Interest in item 5 – Development Approvals as two immediate family members have lodged a DA referred to in the report. Jane Redden declared a Pecuniary Interest in Item 13 – General Manager’s Performance Review for Period Ending 30 June 2018 as it dealt with her review.

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Collins/Lambert that the information be noted.

2018/244

The Mayor noted that Levee Bank Workshop has been postponed.

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Lambert that the information be noted.

2018/245

Cr Collins noted that Levee Bank Workshop has been postponed and that on 3 October 2018 she attended the announcement of Stronger Country Communities Round two funding for Narromine.

3. DELEGATE'S REPORT – TRANGIE ACTION GROUP

RESOLVED Crs Hamilton/Collins that the information be noted.

2018/246

4. DELEGATE'S REPORT – NSW PUBLIC LIBRARY FUNDING

RESOLVED Crs Lambert/Collins that the information be noted.

2018/247

5. DELEGATE'S REPORT – CENTRAL WEST ZONE LIBRARY MEETING

RESOLVED Crs Lambert/Jablonski that the information be noted.

2018/248

REPORTS OF COMMITTEES

1. NARROMINE AUSTRALIA DAY COMMITTEE

RESOLVED Crs Lambert/Munro that the report of the Narromine Australia Day Committee and the recommendations from the minutes of 17 September 2018 be adopted.

2018/249

REPORTS TO COUNCIL - GENERAL MANAGER

1. ROAD CLOSURE AND ACQUISITION

RESOLVED Crs Collins/Munro that:

1. That Council apply to NSW Department of Industry – Crown Lands to close the portion of unformed roadway adjoining Lots 39 DP 755121 and Lot 11 DP 755125 and purchase this portion.
2. Enter into a licence agreement with NSW Department of Industry – Crown Lands for the occupation of the Crown Road, to be terminated once the road closure and purchase application is finalised.

2018/250

2. DISCLOSURES OF PECUNIARY INTERESTS AND OTHER MATTERS RETURNS

RESOLVED Crs Lambert /Munro that the information be noted.

2018/251

3. RECLASSIFICATION OF CROWN LAND AS OPERATIONAL

RESOLVED Crs Craft/Munro that Council seek ministerial consent to classify and manage the following Crown Land Reserves as operational land under the Local Government Act 1993 - Reserve No 120054; Reserve No 87103; Reserve No 120037 and Reserve No 97965.

2018/252

4. OFFICE CLOSURE

RESOLVED Crs Lambert/Jablonski that Council's Customer Service and Payments Centre and Council Chambers close Friday 5.00 pm 21 December 2018 and reopen Monday 8.30 am 7 January 2019.

2018/253

DISCLOSURES OF INTERESTS

Cr McCutcheon declared a Pecuniary Interest in item 5 – Development Approvals as two immediate family members have lodged a DA referred to in the report and left the meeting at 5.47pm.

5. DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Lambert that the report be noted.

2018/254

Cr McCutcheon returned to the meeting at 5.50pm.

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 SEPTEMBER 2018

RESOLVED Crs Lambert/ Munro

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2018/255

2. RATES AND CHARGES WRITE-OFF

RESOLVED Crs Lambert/Craft that Council write off \$5,765.04 in rates and charges owing for land described as Lot 5 Section 20 DP758983 in the Parish of Gundong, County of Narromine, owned by the State of New South Wales.

2018/256

REPORTS TO COUNCIL - COMMUNITY & ECONOMIC DEVELOPMENT REPORT

1. DROUGHT COMMUNITIES PROGRAMME

RESOLVED Crs Collins/ Lambert that the information be noted.

2018/257

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Lambert/Collins that the information be noted.

2018/258

2. REPORT ON PROGRESS OF STRONGER COUNTRY COMMUNITIES FUND ROUND ONE

RESOLVED Crs Collins/Craft that the information be noted.

2018/259

RESOLVED Crs Craft/Munro that Council move into Closed meeting.

2018/260

All public left the meeting 5.54pm.

OPEN COUNCIL

All staff including the General Manager returned to the meeting at 6.03pm.

RESOLVED Crs Craft/Lambert that the report of the Closed Meeting be adopted as follows:

Item from the General Manager

The following item is reported in a Closed Meeting of Council in accordance with Section 10A(2) (a) of the Local Government Act 1993 as it contains information of a personnel nature concerning particular individuals and is therefore not in the public interest to disclose.

1. EXPRESSION OF INTEREST – INDEPENDENT INTERNAL AUDIT COMMITTEE MEMBERS

RECOMMENDED Crs Craft/Lambert that Council appoint Ron Gillard and Neil Maltby as Independent Members to Council's Internal Audit Committee.

All staff left the meeting.

Item from the Mayor

The following item is reported in a Closed Meeting of Council in accordance with Section 10A(2) (a) of the Local Government Act 1993 as it contains information of a personnel nature concerning particular individuals and is therefore not in the public interest to disclose.

MAYORAL MINUTE

2. GENERAL MANAGER'S PERFORMANCE REVIEW FOR PERIOD ENDING 30 JUNE 2018

RECOMMENDED Crs Craft/Munro that:

1. That it be noted in the opinion of the Performance Review Committee, the General Manager, Jane Redden is performing at a high level, and satisfies the "better than satisfactory standard" for a performance increase under Clause 8.3 of the General Manager's contract of employment
2. That arising from the review of performance the Council adopt the recommendation of the Performance Review Committee:
 - A. That having regard for the better than satisfactory standard of performance exhibited by Jane Redden in the role of General Manager over the period to 30 June 2018 a performance increase of 2.5% under Clause 8.3 of the General Manager's contract of employment be awarded and the increase take effect from 1 February 2018
 - B. That a Total Remuneration Package range be set for the General Manager position at Narromine at Level 3 of the Senior Executive Service under the Statutory and Other Officers Remuneration Tribunal (SOORT), and the range be adjusted with every annual determination of the Tribunal

